

The Harlan Municipal Utilities' Board of Trustees met in electronic session, January 11, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated December 22, 2016; Abstract of Claims No. 1087 in the amount of \$1,054,466.52 and payment of same; and next Board Meeting of January 26, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; Seivert – Aye; Wees – Aye; and Tyrrel - Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, January 26, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Connie Wees, Michael P. Jones, Terry Arentson and Nella Seivert. Absent: David Tyrrel. Staff Present: Ken Weber (CEO), Jennifer Kelly, and Jim Gedwillo. Media: Steve Mores. City: Mike Kolbe and Gene Gettys. Special Guests: None. Legal Counsel: None.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Arentson, seconded by Wees, to approve the agenda.

Moved by Arentson, seconded by Wees, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of January 12, 2017; B) Approve Abstract of Claims No. 1088, in the amount of \$704,026.82 and payment of same; C) Approve publication of 2016 wages as follows: WEBER, KENNETH C, 120,957.59; DRESEN, STEVEN G, 95,209.64; CLARK, LEWIS N, 79,106.87; GEDWILLO, JAMES R, 76,196.81; HAMMER, DOUGLAS L, 68,544.93; HOLLOWAY, KENNETH R, 67,791.39; MURRAY, DAN E, 66,378.32; GOEDE, DAVID M, 63,765.74; GESSERT, DEAN A, 62,333.05; GESSERT, STEPHEN J, 61,374.87; PORTER, RAY L., 58,145.14; GESSERT, DARWIN L, 57,518.26; BIELENBERG, RICHARD D, 56,897.23; BISSEN, KEVIN J, 55,689.36; JOCHIMS, JACOB M, 53,575.95; CHADWICK-KELLY, JENNIFER L, 53,281.13; DOONAN, TROY M. , 51,457.27; MCLAUGHLIN, DEBRA A., 51,057.29; COTE, DONALD R, 50,982.92; SWANK, DAVID T, 50,160.71; LASHER, BRIAN L., 49,574.45; MUSICH, KEVIN M., 49,328.46; BARRETT, AMY L, 47,592.05; WARNER, COLBURN L., 46,514.55; EGGERS, RYAN P., 46,409.78; WINGERT, PAUL A, 45,413.07; BUTTRY, DENISE R, 43,658.11; ROSE, ERIC D., 43,442.20; HAGLE, ALEXIS A., 42,103.89; BROWN, LELA L, 40,465.65; RANSOM, TROY E, 37,704.14; BURROUGHS, PATRICIA K, 32,438.46; PATTEE, ROSS, 13,814.45; KLEIN, MARCUS R, 2,085.00; KINTNER, SCOTT, 1,751.25. A roll call vote was taken on the motion as follows: Wees - Aye; Arentson - Aye; and Jones - Aye. Motion carried unanimously. Seivert not yet present.

Discussion was held regarding the dates for the February board meeting due to scheduling conflicts. There will be one (1) regular board meeting on Wednesday, February 15, 2017 at 4:00 pm.

Moved by Arentson, seconded by Seivert, to approve the Agreement with MCR Performance Solutions to assist with the Attachment H which determines HMU's annual transmission requirements in the Southwest Power Pool. A roll call vote was taken on the motion as follows: Wees - Aye; Arentson - Aye; Jones - Aye and Seivert - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, approving terms of payment for the years of service recognition for employees. The employees will receive a net dollar amount for their years of service. A roll call vote was taken on the motion as follows: Wees - Aye; Arentson - Aye; Jones - Aye and Seivert - Aye. Motion carried unanimously.

Reports were given by the Directors. Ken Weber announced that Darwin Gessert has accepted the position of Director of Electric, Gas and Water which fills the vacant position due to the retirement of Steve Dresen.

Following the CEO report the Board entered into exempt session under Iowa Code Chapter 21.9. Moved by Arentson, seconded by Seivert, to enter exempt session at approximately 4:40 p.m. Moved by Arentson, seconded by Seivert, to exit exempt session at 5:12 pm.

Moved by Seivert, seconded by Arentson to Approve Resolution No. 71-2017, Staffing Realignment of Harlan Municipal Utilities. The position of Water System Foreman was added. A roll call vote was taken on the motion as follows: Wees - Aye; Arentson - Aye; Jones - Aye and Seivert - Aye. Motion carried unanimously.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, February 15, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arenston, David Tyrrel, Michael P. Jones and Connie Wees. Absent: Nella Seivert. Staff Present: Ken Weber (CEO), Darwin Gessert, Doug Hammer, Jennifer Kelly, and Jim Gedwillo. Media: None. City: Mike Kolbe. Special Guests: None. Legal Counsel: None. Also present was Todd Valline from the Shelby County Chamber of Commerce and Industry.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Tyrrel, seconded by Arentson, to approve the agenda.

Moved by Arentson, seconded by Tyrrel, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of January 26, 2017; B) Approve Abstract of Claims No. 1089, in the amount of \$912,047.32 and payment of same; and C) Approve Next *Electronic* Board Meeting date of March 9, 2017. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Jones - Aye and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to receive and file the 2017-2018 Budget with changes as discussed during the meeting. A roll call vote was taken on the motion as follows; Arentson - Aye; Tyrrel - Aye; Jones - Aye and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to accept the janitorial bid from H & M Janitorial for a 3 year period. There were three bids received. A roll call vote was taken on the motion as follows; Arentson - Aye; Tyrrel - Aye; Jones - Aye and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the Notice of Public Hearing and Letting on Removal of Breaker OCB1, Associated Protective Relay and Four (4) 69KV Disconnect Switches, and Replacement of Switches P15 & P17. The public hearing will be held at the next regular board meeting of March 23, 2017. A roll call vote was taken on the motion as follows; Arentson - Aye; Tyrrel - Aye; Jones - Aye and Wees - Aye. Motion carried unanimously.

Following the CEO report the Board entered into closed session pursuant to Iowa Code section 21.5(1)(i): To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Jennifer Kelly will take notes during closed session. Moved by Tyrrel, seconded by Arentson, to enter closed session at 4:30 p.m. A roll call vote was taken on the motion as follows; Arentson - Aye; Tyrrel - Aye; Jones - Aye and Wees - Aye. Motion carried unanimously. Moved by Tyrrel, seconded by Arentson to exit closed session at 4:37 p.m. A roll call vote was taken on the motion as follows; Arentson - Aye; Tyrrel - Aye; Jones - Aye and Wees - Aye. Motion carried unanimously.

Moved by Tyrrel, seconded by Arentson, to discharge employee. A roll call vote was taken on the motion as follows; Arentson - Aye; Tyrrel - Aye; Jones - Aye and Wees - Aye. Motion carried unanimously.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, March 8, 2017 pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated February 15, 2017; Abstract of Claims No. 1090 in the amount of \$1,092,344.82 and payment of same; and next Board Meeting of March 23, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; Seivert – Aye; Wees – Aye; and Tyrrel - Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones *(term 2019)*

VICE-CHAIRPERSON, David Tyrrel *(term 2017)*

TRUSTEE, Nella Seivert *(term 2018)*

TRUSTEE, Terry Arentson *(term 2021)*

TRUSTEE, Connie Wees *(term 2022)*

The Harlan Municipal Utilities' Board of Trustees met in regular session, March 23, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Nella Seivert, Terry Arentson, David Tyrrel, and Connie Wees. Absent: Mike Jones. Staff Present: Ken Weber (CEO), Darwin Gessert, Jennifer Kelly, and Jim Gedwillo. Media: Steve Mores. City: Mike Kolbe. Special Guests: Joel Scott of P&E Engineering and Dave Berg of Dave Berg Consulting. Legal Counsel: None. Also present was Todd Valline from the Shelby County Chamber of Commerce and Industry.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Vice-Chairperson Tyrrel.

Moved by Seivert, seconded by Arentson, to approve the agenda.

Moved by Arentson, seconded by Seivert, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of March 8, 2017; B) Approve Abstract of Claims No. 1091, in the amount of \$542,460.00 and payment of same; C) Approve Next *Electronic* Board Meeting date of April 13, 2017; and Approve Next Regular Board Meeting of April 27, 2017. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously. Jones approved the consent agenda in “absentia” as he was unable to attend the meeting.

Vice-Chairperson Tyrrel stated that this was the time and place of the Public Hearing on Removal of Breaker OCB1, Associated Protective Relay and Four (4) 69kv Disconnect Switches, Replacement of Switches p15 & p17, Harlan, Iowa. Chairperson Tyrrel asked if there had been any objections or petition filed and there were none. Tyrrel asked if there were any oral objections from those present and there were none. Tyrrel stated that the public hearing was now closed.

Moved by Arentson, seconded by Seivert, to accept the low bid from Scholtz Com. in the amount of \$122,250.00 for the Removal of Breaker OCB1, Associated Protective Relay and Four (4) 69kv Disconnect Switches, Replacement of Switches p15 & p17, Harlan, Iowa. One other bid was received from Hooper Corporation in the amount of \$388,473.00. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Dave Berg delivered the results of his cost of service study. At the April 27 board meeting he will present some options for a restructure of electric rates (not a rate increase) and options for a water rate increase.

Moved by Seivert, and seconded by Wees, to approve the updates to the 2017 Gas Operations and Maintenance Plan. Most of the changes were formatting and verbiage. Other changes were regarding documentation, welding procedures, leak call information and excess flow valves. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to become a member of the Iowa's Water/Wastewater Agency Response Network. This is a Mutual Aid group with no membership fee. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to accept the low lawncare bid from Western Iowa Landscapes in the total amount of \$410.00. The contract is for a 3 year term. There were 4 other bids received with the highest being \$958.99. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to purchase the Genband voicemail software in the amount of \$21,998.96. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to approve the insurance committee's recommendation for the renewal of the property/casualty/workman's comp/cyber insurance policy through The Agency. There was a new cyber policy with BCS Insurance Company that was approved. The overall annual premium will be less than last year. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Discussion was held on the Economic Development Funds that were budgeted and how those are going to be disbursed for the future fiscal years. There was no action taken and this will be brought back to the April 27 board meeting.

Following the CEO's report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, April 12, 2017 pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated March 23, 2017; Abstract of Claims No. 1092 in the amount of \$1,515,027.37 and payment of same; and next Board Meeting of April 27, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; Seivert – Aye; Wees – Aye; and Tyrrel - Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, April 27, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Nella Seivert, Terry Arentson, Michael P. Jones, David Tyrrel and Connie Wees. Absent: None. Staff Present: Ken Weber (CEO), Darwin Gessert, Jennifer Kelly, and Jim Gedwillo. Media: Bob Bjoin. City: Mike Kolbe. Special Guests: Jon Burmeister of Public Financial Management, Dave Berg of Dave Berg Consulting and Tom Ouren of the The Agency. Legal Counsel: None. Also present was Todd Valline from the Shelby County Chamber of Commerce and Industry.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Tyrrel, seconded by Seivert, to approve the agenda.

Moved by Arentson, seconded by Tyrrel, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of April 12, 2017; B) Approve Abstract of Claims No. 1093, in the amount of \$628,583.39 and payment of same; C) Approve dates of board meetings as follows: May 11 at 4:00 pm; May 17 (special meeting at 10:00 am); May 25 at 4:00 pm; June 8 at 4:00 pm; and June 22 at 4:00 pm. All regular meetings unless noted otherwise. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to continue working with Jon Burmeister on the refunding of Electric Capital Loan Notes Series 2010A. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to receive and file the Rate Study prepared by Dave Berg Consulting for the Electric, Gas and Water utilities. He gave a couple of options for rate changes in the electric and water departments. Any rate changes will be discussed at future meetings. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Seivert, seconded by Arentson, to approve the insurance committee's recommendation on renewing the health, dental and short-term disability plans for the 2017-2018 plan year. The flexible spending account limit was also raised from \$2550 to \$2600 for the 2018 calendar year. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to approve paying the additional \$11,000 worker's compensation premium due to the job classification changes after the insurance committee met. Tom Ouren was present to discuss the details on the change. The board also requested that a detailed audit report by EMC is presented every year. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to refinance the Communications Utility Capital Loan Note 2012 through Shelby County State Bank with a change in the interest rate from 4.22% to 3.75%. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Discussion of the projected cost of Phase II of the 2017 Electric Overhead to Underground Conversion and the FTTH project was discussed with no board action being made.

Moved by Tyrrel, seconded by Seivert, to approve the MISO Minimum Participation Criteria Attachment L – Credit Policy documents which included Exhibit IV Annual Certification, Exhibit VIII Annual Disclosure and Attachment L – Credit Policy. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to approve the SPP Appendix E of the Attachment X (Credit Policy) of the Open Access Transmission Tariff. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Moved by Tyrrel, seconded by Seivert, to approve the \$7,000 expenditure for a Filter Media Pilot Study through WesTech. The study will show if the new filter media in the water plant is acceptable. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

The Lease and Agreement for Joint Use of Communications Facilities [Electric Policy #9] was reviewed. It was moved by Arentson, seconded by Seivert, to leave the monthly fee as is. A roll call vote was taken on the motion as follows: Seivert – Aye; Arentson – Aye; Jones, - Aye; Tyrrel – Aye; and Wees - Aye. Motion carried unanimously.

Following the CEO's report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, May 11, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, Connie Wees, and Michael P. Jones. Absent: Nella Seivert and David Tyrrel. Staff Present: Ken Weber (CEO), Darwin Gessert, Jennifer Kelly, Doug Hammer and Jim Gedwillo. Media: Steve Mores. City: None. Special Guests: Karlin Kelley of HunTel Engineering. Legal Counsel: None. Also present was Todd Valline from the Shelby County Chamber of Commerce and Industry.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Arentson, seconded by Wees, to approve the agenda.

Moved by Arentson, seconded by Wees, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of April 27, 2017; B) Approve Abstract of Claims No. 1094, in the amount of \$1,054,906.08 and payment of same; C) Reminder of dates of board meetings as follows: May 11 at 4:00 pm; May 17 (special meeting at 10:00 am); May 25 at 4:00 pm; June 8 at 4:00 pm; and June 22 at 4:00 pm. All are regular meetings unless noted otherwise. A roll call vote was taken on the motion as follows: Arentson - Aye; Wees - Aye; and Jones - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to approve the Resolution to Provide for a Notice of Hearing and Letting for the 2017 Phase 2 Fiber to the Home (FTTH) System (Labor) for the Harlan Municipal Utilities, Harlan, Shelby County, Iowa accepting of bids and form of contract. A roll call vote was taken on the motion as follows: Arentson - Aye; Wees - Aye; and Jones - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to approve the Resolution to Provide for a Notice of Hearing and Letting for the 2017 Phase 2 Fiber to the Home (FTTH) System (Materials) for the Harlan Municipal Utilities, Harlan, Shelby County, Iowa accepting of bids and form of contract. A roll call vote was taken on the motion as follows: Arentson - Aye; Wees - Aye; and Jones - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to approve the Resolution Fixing Date for a meeting on the proposition to authorize a Loan Agreement and the issuance of not to exceed \$6,250,000 Electric Revenue Refunding Capital Loan Notes, of the City of Harlan, Iowa, and providing for Publication of Notice thereof. A roll call vote was taken on the motion as follows: Arentson - Aye; Wees - Aye; and Jones - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to update Safety Policy No. 2 (Eye Glasses). The position of Receptionist/Bookkeeper was removed and the position of Finance Assistant was added as covered. A roll call vote was taken on the motion as follows: Arentson - Aye; Wees - Aye; and Jones - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to authorize Colburn Warner to serve on the IAMU Statewide Safety Committee. A roll call vote was taken on the motion as follows: Arentson - Aye; Wees - Aye; and Jones - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to approve the renewal of the Zeigler Contract for maintenance on the generators. The annual payment amount will be \$17,790.24 for the 5 year contract. A roll call vote was taken on the motion as follows: Arentson - Aye; Wees - Aye; and Jones - Aye. Motion carried unanimously.

Directors' reports were given. Following the CEO's report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in special session, May 17, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson; Connie Wees; David Tyrrel and Nella Seivert. Absent: Michael P. Jones. Staff Present: Ken Weber (CEO), Darwin Gessert, Jennifer Kelly and Doug Hammer. Legal Counsel: Absent. Media: None. City: Mike Kolbe. Guest: Ron Kennedy and Chris Nagle of MCR Performance Solutions (MCR).

The meeting was called to order at 10:00 a.m. in the HMU Boardroom by Vice-Chairperson Tyrrel.

Moved by Seivert, seconded by Arentson, to approve the agenda.

Vice-Chairperson Tyrrel stated that this was the time and place for the annual public hearing on the Transmission Formula Rates. Tyrrel asked if we had anyone that had called in and Ron Kennedy of MCR verified that there were none on the conference call. Ron then gave an update on the Harlan Municipal Utilities, their formula rate and ATRR 2016-2017 Comparison. He also stated that HMU has abided by all the FERC-approved protocols by updating its ATRR by May 1, posting its 2017 ATRR to the SPP Member Related Postings website and hosting their annual update meeting. This meeting is to review and provide interested parties an opportunity to ask questions. Ron Kennedy asked if there were any questions. Questions were asked and answered (by Ron Kennedy) as follows:

Q1. Doug Hammer - Can you please give an example of where point-to-point revenues would come from?

A1. Point-to-point service is taken by customers not taking network service. For example, if MidAmerican were to arrange service from a source outside of the Upper Missouri Zone and needed to use Harlan's Avoca line to transport the electricity to the point of use, MidAmerican would pay point-to-point rates for that service.

Q2. Terry Arenston - For how long is point-to-point service scheduled?

A2. The length of point-to-point service can vary - for example it could be a single day's service or a long-term agreement for continuing service.

Q3. Terry Arenston - Is there limited capacity the transmission assets can service?

A3. Yes, transmission facilities have capacity limits.

Q4. Terry Arenston - Who manages the scheduling of transmission service?

A4. Southwest Power Pool ("SPP") schedules service on all assets included in the SPP system.

Ron gave instructions on where to send any further questions if they come up.

Moved by Arentson, seconded by Wees, to close the annual public hearing. A roll call vote was taken on the motion as follows: Arentson - Aye; Wees - Aye; Tyrrel - Aye; and Seivert, - Aye. Motion carried unanimously.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, May 25, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, Connie Wees, Nella Seivert, David Tyrrel and Michael P. Jones. Absent: None. Staff Present: Darwin Gessert, Jennifer Kelly, Doug Hammer and Jim Gedwillo. Media: Steve Mores. City: Mike Kolbe. Special Guests: None. Legal Counsel: None. Also present was Todd Valline from the Shelby County Chamber of Commerce and Industry.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Tyrrel, seconded by Jones, to approve the agenda.

Moved by Arentson, seconded by Seivert, to approve the consent agenda which included: A) Approve Minutes of the Board Meetings of May 11 and May 17, 2017; B) Approve Abstract of Claims No. 1095, in the amount of \$513,910.89 and payment of same; C) Reminder of dates of board meetings as follows: June 8 at 4:00 pm; and June 22 at 4:00 pm. Both are regular meetings unless noted otherwise. A roll call vote was taken on the motion as follows: Arentson – Aye; Wees – Aye; Sievert, - Aye; Tyrrel – Aye; and Jones - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to increase the contribution to Shelby County Chamber of Commerce and Industry (SCCCI) by \$10,000 for the 2017-2018 fiscal year. The budgeted amount of \$35,000 will be paid in July to SCCCI. A roll call vote was taken on the motion as follows: Arentson – Aye; Wees – Aye; Sievert, - Aye; Tyrrel – Aye; and Jones - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve Resolution No. 40-2017, Approving Rates for Cable TV/Internet Services (Changes and/or Additions). The Premium HD tier is losing 1 of 3 channels so it will be removed. The remaining channels will be moved to the Digital Basic Tier. A roll call vote was taken on the motion as follows: Arentson – Aye; Wees – Aye; Sievert, - Aye; Tyrrel – Aye; and Jones - Aye. Motion carried unanimously.

Chairperson Jones stated that this was the time and place of the Public Hearing for the authorization of Loan Agreement and the Issuance of not to exceed \$6,250,000 Electric Revenue Refunding Capital Loan Notes. Chairperson Jones asked if there had been any written objections. There were none. He then asked if there had been any oral objections or any objections from those present. There were none. Jones then stated that the public hearing was closed.

Moved by Arentson, seconded by Seivert, to take Additional Action for the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$6,250,000 Electric Revenue Refunding Capital Loan Notes. A roll call vote was taken on the motion as follows: Arentson – Aye; Wees – Aye; Sievert, - Aye; Tyrrel – Aye; and Jones - Aye. Motion carried unanimously.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, June 8, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, Connie Wees, Michael P. Jones, and David Tyrrel. Absent: Nella Seivert. Staff Present: Kenneth C. Weber, Jennifer Kelly, Doug Hammer and Jim Gedwillo. Media: Steve Mores. City: None. Special Guests: Matt Stoffel and Jon Burmeister of PFM Financial Advisors; and Mike Maloney of D|A| Davidson. Legal Counsel: None.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Vice-Chairperson Tyrrel. (Jones not yet present).

Moved by Arentson, seconded by Wees, to approve the agenda.

Moved by Arentson, seconded by Wees, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of May 25, 2017; B) Approve Abstract of Claims No. 1096, in the amount of \$473,674.10 and payment of same; C) Reminder of dates of board meetings as follows: June 22 at 4:00 pm. (regular board meeting); and D) July 13, 2017, board meeting will be in person and *not electronic*. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; and Wees – Aye. Motion carried unanimously. Jones not yet present.

Moved by Arentson, seconded by Wees, to approve the Resolution for Notice of Public Hearing & Letting and Form of Contract for: 2017-2018 Conversion Project - Distribution Construction Contract; 2017-2018 Conversion Project - Distribution Material Procurement Contract; and 2017-2018 Conversion Project – East Substation Switchgear Procurement Contract. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye and Wees – Aye. Motion carried unanimously.

Matt Stoffel of PFM Advisors gave an overview of the process for the refinancing of the 6,250,000 Electric Loan notes. Michael Maloney of D|A| Davidson was also present and requested that the Board explore a second option of hiring them as the broker also. The board agreed to look at both proposals at the June 22, 2017, board meeting.

Moved by Arentson, seconded by Wees, to purchase the reverse osmosis motor for the water plant in the amount of \$10,400. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to hire Veenstra & Kim as the engineers for the 12th St. Elevated Storage Tank Project. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded Wees, to give Shelby County Community Outreach a lease termination notice to be vacated by August 31, 2017. HMU will need that area for their own storage and will be installing an overhead garage door. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye and Wees – Aye. Motion carried unanimously.

There was discussion on the proposed rate changes/increases for electric and water. Rates presented will be brought to the board at the June 22 board meeting.

Moved by Arentson, seconded by Wees, approve a 3 year extension of employment contract for Kenneth C. Weber. The contract will extend through September 30, 2020. He will receive 25 days of paid vacation annually, and a salary of \$123,600, \$127,300 and \$131,200 on October 1, 2017, 2018 and 2019, respectively. Salary increase is dependent upon a satisfactory performance review which will be held in September of each year. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye and Wees – Aye. Motion carried unanimously.

Following the Chief Executive Officer's Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, June 22, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Nella Seivert, David Tyrrel, Terry Arentson, Michael P. Jones and Connie Wees. Absent: None. Staff Present: Kenneth C. Weber, Jennifer Kelly, Doug Hammer, Darwin Gessert and Jim Gedwillo. Media: Steve Mores. City: Gene Gettys and Mike Kolbe. Special Guests: Matt Stoffel and Jon Burmeister of PFM Financial Advisors; Mike Maloney of D|A Davidson and Lee Suhr of HunTel Engineering. Legal Counsel: None. Also present was Todd Valline from the Shelby County Chamber of Commerce and Industry.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones. (Seivert not yet present).

Moved by Arentson, seconded by Tyrrel, to approve the agenda.

Moved by Arentson, seconded by Tyrrel, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of June 8, 2017; B) Approve Abstract of Claims No. 1097, in the amount of \$660,057.84 and payment of same; C) Reminder of dates of board meetings as follows: July 13, 2017, at 4:00 pm will be a regular board meeting; and the July 27, 2017, board meeting will be electronic. A roll call vote was taken on the motion as follows: Tyrrel – Aye; Jones – Aye; Arentson – Aye; and Wees – Aye. Motion carried unanimously. Seivert not yet present.

Michael Maloney from D | A Davidson delivered private placement option from Vectra Bank out of Denver, Colorado.

Matt Stoffel of PFM Asset Management LLC informed the board of the results of the public sale and the private sale. It was recommended by PFM to pursue the private sale with Vectra Bank.

Moved by Arentson, seconded by Seivert, to approve the Resolution Directing the Acceptance of the Proposal to Purchase \$5,946,000 (Dollar Amount Subject To Change) Electric Revenue Refunding Capital Loan Notes, Series 2017, with Vectra Bank. A roll call was taken on the motion as follows: Seivert – Aye; Tyrrel – Aye; Jones – Aye; Arentson – Aye; and Wees – Aye. Motion carried unanimously.

There was no action on the resolution regarding the electronic bidding procedures due to the approval of the private sale.

Moved by Arentson, seconded by Tyrrel, to approve the Placement Agent Engagement Letter to hire Michael Maloney from D | A Davidson for the private sale. A roll call was taken on the motion as follows: Seivert – Aye; Tyrrel – Aye; Jones – Aye; Arentson – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Tyrrel, seconded by Seivert, to hire PFM Asset Management LLC to serve as the Investment Advisor in connection with structuring the escrow for the sale of the Electric Revenue Capital Loan Notes. A roll call was taken on the motion as follows: Seivert – Aye; Tyrrel – Aye; Jones – Aye; Arentson – Aye; and Wees – Aye. Motion carried unanimously.

Chairperson Jones stated that this was the time and place for the Public Hearing for the 2017 Phase 2 Fiber to the Home (FTTH) System (Labor) for the Harlan Municipal Utilities, Harlan, Shelby County, Iowa, and that the Board Secretary has published the Notice of Hearing in accordance with Iowa Code Section 26.3. Chairperson Jones asked if there had been any written objections. There were none. He then asked if there had been any oral objections or any objections from those present. There were none. Jones then stated that the public hearing was closed.

Lee Suhr presented the bids that were received and recommended that HMU go with the low bid from ADB Utilities Contractors in the amount of \$2,249,104.56. There were a total of 8 bids received.

Moved by Arentson, seconded by Tyrrel, to accept the low bid. A roll call was taken on the motion as follows: Seivert – Aye; Tyrrel – Aye; Jones – Aye; Arentson – Aye; and Wees – Aye. Motion carried unanimously.

Chairperson Jones stated that this was the time and place for the Public Hearing for the 2017 Phase 2 Fiber to the Home (FTTH) System (Materials) for the Harlan Municipal Utilities, Harlan, Shelby County, Iowa, and that the Board Secretary has published the Notice of Hearing in accordance with Iowa Code Section 26.3. Chairperson Jones asked if there had been any written objections. There were none. He then asked if there had been any oral objections or any objections from those present. There were none. Jones then stated that the public hearing was closed.

Jim Gedwillo stated that he sent out 2 bid requests to Power and Telephone and Anixter and there was only 1 bid returned by Power and Telephone in the amount of \$217,421.86. Jim recommended that the bid be accepted.

Moved by Arentson, seconded by Tyrrel, to accept the bid. A roll call was taken on the motion as follows: Seivert – Aye; Tyrrel – Aye; Jones – Aye; Arentson – Aye; and Wees – Aye. Motion carried unanimously.

The resolutions to modify the electric and water rates were both tabled until the July 13, 2017, board meeting.

Moved by Arentson, seconded by Tyrrel, to approve hiring McCarthy Trenching to replace a 6” water main at Oak Road. Moved by Arentson, seconded by Tyrrel, to accept the low bid. A roll call was taken on the motion as follows: Seivert – Aye; Tyrrel – Aye; Jones – Aye; Arentson – Aye; and Wees – Aye. Motion carried unanimously.

Following Directors’ reports and the Chief Executive Officer’s Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, July 13, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, David Tyrrel, Michael P. Jones and Connie Wees. Absent: Nella Seivert. Staff Present: Kenneth C. Weber, Jennifer Kelly, Doug Hammer, Darwin Gessert and Jim Gedwillo. Media: Steve Mores. City: Gene Gettys and Mike Kolbe. Special Guests: None. Legal Counsel: None. Also present was Todd Valline from the Shelby County Chamber of Commerce and Industry.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Tyrrel, seconded by Arentson, to approve the agenda.

Moved by Arentson, seconded by Tyrrel, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of June 22, 2017; B) Approve Abstract of Claims No. 1098, in the amount of \$1,404,768.86 and payment of same; C) Next Board Meeting Dates: July 27, 2017 [electronic], August 10, 2017, will be a regular meeting. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Change Order No. 12 for the FTTH project was presented. The \$47,071.10 is within the contingency allowance. No Board Action.

Moved by Arentson, seconded by Tyrrel, to approve Resolution No. 26-2017 Modifying the Water Rates for Harlan Municipal Utilities effective with the September 1, 2017, billing. The rates will be modified to reflect the following changes: 3.25% increase on the service charge for all classifications (excluding water plant fee); 3.25% increase on the usage for Residential and Commercial customers and restructuring the tiers from 4 tiers to 2 tiers; 6.00% increase on the usage for the Interruptible rate for all gallons used. There will no longer be a tiered structure for Interruptible customers. The resolution also directed the Board Secretary to publish notice of the resolution to approve said rate change in the Harlan Newspaper. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Tyrrel, seconded by Wees, to approve the Audit Engagement Letter from Gronewold, Bell, Kynn & Co. PC. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to authorize Ken Weber, CEO, to transfer the monies needed for the Refinancing of the Series 2010A Electric Bonds to hold in escrow and transfer when due and sign as authorized official stating that no other approvals are necessary for this transaction. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Following the Chief Executive Officer's Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, July 26, 2017 pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated July 13, 2017; Abstract of Claims No. 1099 in the amount of \$557,534.18 and payment of same; and next Board Meeting of August 10, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; Seivert – Aye; Wees – Aye; and Tyrrel - Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones *(term 2019)*

VICE-CHAIRPERSON, David Tyrrel *(term 2017)*

TRUSTEE, Nella Seivert *(term 2018)*

TRUSTEE, Terry Arentson *(term 2021)*

TRUSTEE, Connie Wees *(term 2022)*

The Harlan Municipal Utilities' Board of Trustees met in regular session, August 10, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, David Tyrrel, Michael P. Jones and Connie Wees. Absent: Nella Seivert. Staff Present: Kenneth C. Weber, Jennifer Kelly, Doug Hammer, Darwin Gessert and Jim Gedwillo. Media: Steve Mores. City: Mike Kolbe. Legal Counsel: None. Special Guests: Matt Stoffel of PFM Financial Advisors, Jared Kline of P&E Engineering Co., Bruce Flynn and Zach Voss of Primoris Aevenia. Also present was Todd Valline from the Shelby County Chamber of Commerce and Industry.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Tyrrel, seconded by Arentson, to approve the agenda.

Moved by Arentson, seconded by Tyrrel, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of July 26, 2017; B) Approve Abstract of Claims No. 1100, in the amount of \$772,340.56 and payment of same; C) Next Board Meeting Date of August 24, 2017 [*electronic*]. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Chairperson Jones stated that this was the time and place of the Public Hearing for the 2017-2018 Conversion Project – Distribution Construction Contract. Chairperson Jones asked if there had been any written objections. There were none. He then asked if there had been any oral objections or any objections from those present. There were none. Jones then stated that the public hearing was closed.

Moved by Tyrrel, seconded by Wees, to approve the low bid for the 2017-2018 Conversion Project – Distribution Construction Contract as recommended by P&E Engineering. Primoris Aevenia, Inc. submitted the bid in the amount of \$681,180.00 which was 37.5% of the estimate. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Chairperson Jones stated that this was the time and place of the Public Hearing for the 2017-2018 Conversion Project - Distribution Material Procurement Contract. Chairperson Jones asked if there had been any written objections. There were none. He then asked if there had been any oral objections or any objections from those present. There were none. Jones then stated that the public hearing was closed.

Moved by Arentson, seconded by Tyrrel, to approve low bids for the 2017-2018 Conversion Project – Distribution Material Procurement Contract as recommended by P&E Engineering. The bids approved are as follows: Kris Davis, \$29,898.81; Border States, \$20,392.98; Stuart Irby, \$358,959.35; Resco, \$65,269.42 and Wesco, \$231,551.80. The combination bid in the amount of \$706,072.36 was 80% of the estimate. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Chairperson Jones stated that this was the time and place of the Public Hearing for the 2017-2018 Conversion Project – East Substation Switchgear Procurement Contract. Chairperson Jones asked if there had been any written objections. There were none. He then asked if there had been any oral objections or any objections from those present. There were none. Jones then stated that the public hearing was closed.

Moved by Arentson, seconded by Tyrrel, to approve the low bid for the 2017-2018 Conversion Project – East Substation Switchgear Procurement Contract as recommended by P&E Engineering. Harold K. Scholz submitted the bid in the amount of \$269,500.00 which was 108% of the estimate. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Jane Morrison was scheduled to discuss a payment to her account but was not able to make it. When calling she stated that she would like to address the board at the next board meeting. This item was tabled until the September 28, 2017, board meeting.

Moved by Tyrrel, seconded by Wees, to approve General Policy 108 regarding cash handling and rescinding General Policies 86 & 87. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve Water Policy No. 8 which sets out installation and maintenance guidelines for Large Service Line Installations over 2". A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel to approve Resolution 27-2017, Electric Rate Modification effective with the October 1, 2017, billing, and directed the Board Secretary to publish said resolution. The usage rates will be modified by removing \$.01 from the KWH rate of the monthly Electric Purchase Adjustment and transferring the \$.01 to the KWH rate for the single phase small, large and water plant classes of service. All other modifications of rates are as recommended in the rate study conducted by Dave Berg. A full listing of the rate modifications will be published in the September 15, 2017, edition of the Harlan Newspapers. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the Form of Tax Exempt Certificate for the \$5,943,000 Electric Revenue Refunding Capital Loan Notes, Series 2017. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Tyrrel, seconded by Arentson, to approve the Resolution authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and providing for a method of payment of the \$5,943,000 Electric Revenue Refunding Capital Loan Notes, Series 2017. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the contract with Harn R/O Systems Inc. in the amount of \$9,450.00. Harn R/O Systems, Inc will evaluate the existing water treatment plant process design. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Discussion was held on purchasing additional headend equipment and customer connections. No action was taken. Arentson stated that he would like a review of the financials before any action would be taken.

Following the Chief Executive Officer's Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, April 23, 2017 pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated August 10, 2017; Abstract of Claims No. 1101 in the amount of \$1,305,518.58 and payment of same; and next Electronic Board Meeting of September 14, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; Seivert – Aye; Wees – Aye; and Tyrrel - Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones *(term 2019)*

VICE-CHAIRPERSON, David Tyrrel *(term 2017)*

TRUSTEE, Nella Seivert *(term 2018)*

TRUSTEE, Terry Arentson *(term 2021)*

TRUSTEE, Connie Wees *(term 2022)*

The Harlan Municipal Utilities' Board of Trustees met in special session, September 11, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, David Tyrrel, Nella Seivert and Connie Wees. Absent: Michael P. Jones. Staff Present: Kenneth C. Weber, Jennifer Kelly, Doug Hammer, Darwin Gessert and Jim Gedwillo.

The meeting was called to order at 12:03 p.m. in the in the ICN room at the Harlan Community Library.

Moved by Arentson, seconded by Wees, to approve the agenda.

The following items were discussed without any board action:

- The 7th, 8th & 9th Street Project is nearing completion
- Substation project has begun
- Efficiency study for the water plant is in process
- Hydrological study for water supply will be budgeted in the 2018-2019 fiscal year
- Expected life of current wells and possibly drilling new wells in the future
- Completed Maintenance on the Cyclone Water Tower
- V&K is going to give an engineering estimate on the cost of relocating live water mains and demolishing the old water plant
- 12th St Water Tower Maintenance Project will be bid in October
- Basic daily operations in the gas department
- Gas is contracted through 2019 – will be watching prices to extend purchases
- Plenty of Gas – delivery is still a constraint
- V&K will be doing an infrastructure study on the gas distribution system
- MP Nextlevel is finishing up (939 homes were completed in phase 1)
- Genband switchover scheduled for Tuesday, September 12 (however not confident that it will be done – HMU is ready but there have been outside delays) [After the meeting HMU was notified that the switchover will take place September 20 due to Windstream ISUP route not being complete]
- Video programming costs still rising
- Customer service department is fully staffed now (4 full-time and 1 part-time)
- CPNI & Red Flag training and policies are being reviewed
- Finalizing new website which will be more mobile user friendly
- Local access channels and benefits of having them
- Evaluating feasibility of combining billing software
- Updating policies and procedures (personnel & general)
- Auditors have been here and HMU plans to have the audit findings at the October board meeting
- Discussion regarding sewer and landfill billing
- Results of the Integrated Resource Plan submitted by Tom Wind – wind affordable – solar expensive
- Requesting feasibility study for a bio digester which could be used for small scale local turbine electric generation
- V&K is going to give an estimate on demolishing the old administration building
- PILOT fees were discussed and how they are handled differently across the state
- Rebranding of the telecommunications utility
- Requested the Board review the current Affordable Housing Policy
- Implementing a criminal investigation procedure
- Economic development, objectives and related policies
- Review cost of services policy
- Accountant is terminating contract, however, will help with the transition of the new Accountant and HMU will be soliciting bids for a new accounting service provider

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, September 14, 2017 pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated August 23, 2017; Abstract of Claims No. 1102 in the amount of \$1,091,581.31 and payment of same; and next regular Board Meeting of September 28, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; Seivert – Aye; Wees – Aye; and Tyrrel - Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones *(term 2019)*

VICE-CHAIRPERSON, David Tyrrel *(term 2017)*

TRUSTEE, Nella Seivert *(term 2018)*

TRUSTEE, Terry Arentson *(term 2021)*

TRUSTEE, Connie Wees *(term 2022)*

The Harlan Municipal Utilities' Board of Trustees met in regular session, September 28, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, David Tyrrel, Michael P. Jones and Connie Wees. Absent: Nella Seivert. Staff Present: Kenneth C. Weber, Jennifer Kelly, Doug Hammer, Darwin Gessert and Jim Gedwillo. Media: Kim Wegner. City: None. Legal Counsel: None. Special Guests: Todd Penisten of Veenstra & Kimm.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Arentson, seconded by Wees, to approve the agenda.

Moved by Arentson, seconded by Tyrrel, to approve the consent agenda which included: A) Approve Minutes of the Special Board Meeting of September 11, 2017; B) Approve Minutes of the Electronic Board Meeting of September 14, 2017; C) Approve Abstract of Claims No. 1103, in the amount of \$752,895.33 and payment of same; D) Next Board Meeting Dates of October 12, 2017 [*electronic*] and October 26, 2017 [*regular*]. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel to approve the update to the Marketing Associate commission schedule (General Policy No. 109). Currently commission is figured and paid monthly and will change to being figured weekly and paid bi-weekly with payroll. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the notice of public hearing, notice to bidders and form of contract for the 12th St. Elevated Storage Tank Exterior Coating and Wet Riser Pipe Replacement Project. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Change orders No. 1, 2, 3, 5 & 6 of the 2017 Phase 2 FTTH project were presented to the board totaling \$16,787.75 and are within the 10% contingency approved by the board. No board action.

Moved by Tyrrel, seconded by Wees, to authorize CEO, Ken Weber, to solicit local proposals to refinance a current loan that is held with Shelby County State Bank. Refinancing will assist in paying for the Customer Connections for Phase 1 & 2 of the 2017 FTTH System Project. Proposals will be brought back to the October 26, 2017, board meeting. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the update to General Policy No. 102, regarding Red Flag & Identity Theft. The main change to the policy was to appoint the Director of Marketing and Stakeholder Relations to be responsible for the program. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the update to General Policy 102 A, Customer Proprietary Network Information. The main change to the policy was to appoint the Director of Marketing and Stakeholder Relations to be responsible for the program. It was mentioned by Arentson to make sure employees are logging off each time they leave their workstation. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Tyrrel, seconded by Arentson, to go out for proposals for a Financial Service Contract. The current company representative gave notice that he not be able to fulfill the contract. Proposals will be approved at the October 26, 2017, board meeting. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to engage Ahlers & Cooney for the Collective Bargaining Negotiations due to changes in the regulations. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the MCR Invoice for the Annual Transmission Revenue Requirement Analysis, which was more than anticipated. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Wees – Aye. Motion carried unanimously.

The Directors gave reports and following the Chief Executive Officer's Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, October 11, 2017 pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated September 28, 2017; Abstract of Claims No. 1104 in the amount of \$1,459,130.24 and payment of same; and next regular Board Meeting of October 26, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; Seivert – Aye; Wees – Aye; and Tyrrel - Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones *(term 2019)*

VICE-CHAIRPERSON, David Tyrrel *(term 2017)*

TRUSTEE, Nella Seivert *(term 2018)*

TRUSTEE, Terry Arentson *(term 2021)*

TRUSTEE, Connie Wees *(term 2022)*

The Harlan Municipal Utilities' Board of Trustees met in regular session, October 26, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, David Tyrrel, Michael P. Jones, Nella Seivert and Connie Wees (entered at 4:10 pm). Absent: None. . Staff Present: Kenneth C. Weber, Jennifer Kelly, Doug Hammer, and Jim Gedwillo. Media: Bob Bjoin. City: Mike Kolbe and Gene Gettys. Legal Counsel: None. Todd Valline was also present. Special Guests: None.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Tyrrel, seconded by Seivert, to approve the agenda.

Moved by Arentson, seconded by Tyrrel, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of September October 12, 2017; B) Approve Abstract of Claims No. 1105, in the amount of \$756,846.09 and payment of same; D) Next Board Meeting Dates of November 9, 2017 [*electronic*] and November 30, 2017 [*regular*]. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Seivert – Aye. Wees not yet present. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel to approve the Engagement Letter to Hire PFM to assist with Refinancing of the SCSB Telecommunications Loan Series 2012. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Arentson, to approve the Bond Counsel Engagement Agreement with Ahlers & Cooney. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Tyrrel, to approve the Resolution Fixing Date for a Meeting on the Proposition to Authorize a Loan Agreement and the Issuance of Notes (Not to Exceed \$1,800,000 Communications Utility Revenue) to Evidence the Obligation of the City thereunder which states the hearing date will be November 30, 2017. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Seivert – Aye. Motion carried unanimously.

Change orders no. 4 & 7 of the 2017 Phase 2 Fiber to the Home (FTTH) System Project were presented.

Moved by Arentson, seconded by Tyrrel, to approve the low bid from Leinen Construction for the installation of new overhead door on substation on Exchange St. Bids were receive from Leinen Construction and Baxter Contracting in the amounts of \$4,589.00 and \$4,700.15, respectively. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Arentson to approve the 2 year maintenance contract for the Bobcat in the water department. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the Cashier position working up to 40 hours per week instead of the 25 hours previously approved. This is due to the front office staff being short-handed and is approved until the full-time position is filled. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Tyrrel, to reject the audit as submitted and tabled receiving and filing until a later date. The Board would like some clarification on the dollar amount for consumer credits in the gas department. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; Seivert – Aye and Wees – Aye. Motion carried unanimously.

Jones announced that this was the time and place for the public hearing on the 12th St. Elevated Storage Tank Exterior Coating and Wet Riser Pipe Replacement Project & Form of Contract. Jones announced that the proper publications have been done and asked if there had been any written or oral objections. There were none. Jones announced that the public hearing was now closed.

There were no bids received for the 12th St. Elevated Storage Tank Exterior Coating and Wet Riser Pipe Replacement Project. The project will be rebid at a later date.

Moved by Arentson, seconded by Tyrrel, to approve the accounting proposal submitted by Muxfeldt Associates, CPA, PC. in the amount of \$4,000 per month. Proposals were also received from CFO Systems, LLC and CFO Advantage. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Jones – Aye; Seivert – Nay and Wees – Aye. Motion carried.

Following the Chief Executive Officer's Report the meeting was adjourned.

Closed session was requested by Ken Weber but waived the request.

The Administrative Committee of David and Terry conducted a review of the performance plan for the past fiscal year and determined Ken's performance to be satisfactory and that a performance plan for this fiscal year has been developed.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2017*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, November 9, 2017 pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated October 26, 2017; Abstract of Claims No. 1106 in the amount of \$800,504.78 and payment of same; and next regular Board Meeting of November 30, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; and Wees – Aye. Motion carried unanimously. Absent: Seivert & Tyrrel.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones *(term 2019)*

VICE-CHAIRPERSON, David Tyrrel *(term 2023)*

TRUSTEE, Nella Seivert *(term 2018)*

TRUSTEE, Terry Arentson *(term 2021)*

TRUSTEE, Connie Wees *(term 2022)*

The Harlan Municipal Utilities' Board of Trustees met in regular session, November 30, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, David Tyrrel, Michael P. Jones, Nella Seivert and Connie Wees. Absent: None. Staff Present: Kenneth C. Weber, Jennifer Kelly, Doug Hammer and Jim Gedwillo. Media: Steve Mores. City: Gene Gettys. Legal Counsel: Matt Hudson. Todd Valline was also present. Special Guests: None.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Jones.

Moved by Tyrrel, seconded by Wees, to approve the agenda.

Moved by Tyrrel, seconded by Wees, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of November 9, 2017; B) Approve Abstract of Claims No. 1107, in the amount of \$1,160,305.52 and payment of same; D) Next Board Meeting Dates of December 14, 2017 [*electronic*] and December 28, 2017 [*regular*]. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Jones - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to enter closed session pursuant to owa Code Section 21.5(g) - To avoid disclosure of specific law enforcement matters, such as current or proposed investigations, inspection or auditing techniques or schedules, which if disclosed would enable law violators to avoid detection. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Jones - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously. Closed session was entered at 4:03 pm with Jennifer Kelly taking notes. Moved by Tyrrel, seconded by Wees to exit closed session at 4:12 pm. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Jones - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to approve Resolution No. 72-2017 regarding updating the employees rules and regulations handbook for Harlan Municipal Utilities by adding Section IV (4.8) Request or Order for Surveillance from Law Enforcement or Third Party. Resolution states that all said requests must be directed to the CEO. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Jones - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Tyrrel, seconded by Seivert, to update the Communications Assistance for Law Enforcement Act (CALEA) contacts. Contacts were updated removing Dan Murray and adding Kenneth Holloway. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Jones - Aye; Seivert - Aye; and Wees - Aye.

Moved by Arentson, seconded by Tyrrel, to enter closed session pursuant to 21.5(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Closed session was entered at 4:15 pm with Jennifer Kelly taking notes. Moved by Arentson, seconded by Tyrrel to exit closed session at 4:45 pm. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Jones - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Chairman Jones stated that at the October 17, 2017 City Council Meeting David Tyrrel was re-appointed to serve on the Harlan Municipal Utilities Board of Trustees for a second six-year term expiring 11/21/2023. No Board Action. Jones then exited the meeting at 4:50 pm.

Moved by Arentson, seconded by Seivert, to authorize Ken Weber to sign a 5 year extension with BP for gas supply and pricing through October 2024. The remaining 2 years of the current contract will also be at the same rate as the extension. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Change orders no. 8 of the 2017 Phase 2 Fiber to the Home (FTTH) System Project was presented.

Moved by Arentson, seconded by Seivert to receive and file the 2016-2017 fiscal year audit. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to authorize an extended payment arrangement with Concerned, Inc. Concerned was incorrectly charged for a 16 month period and will have 24 months to pay for the back billing. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to accept the low bid submitted by Hawkeye Truck Equipment out of Des Moines for the purchase of a replacement aluminum truck bed for Unit #12. The low bid was \$4,130.00. There was one other bid in the amount fo \$4,395.00 from Reading - No Body Better out of Council Bluffs. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Seivert – Aye; and Wees - Aye. Motion carried unanimously.

Tyrrel announced that this was the time and place for the public hearing on the Authorization of a Loan Agreement and the Issuance of Notes to evidence the obligation to the City thereunder, Not to Exceed \$1,800,000 Communications Utility Revenue Capital Loan Notes. Tyrrel asked if there had been any written or oral objections. There were none. Tyrrel announced that the public hearing was now closed.

Moved by Seivert, seconded by Wees, to approve the Resolution Instituting Proceedings to Take Additional Action for The Authorization of a Loan Agreement and the Issuance of Not To Exceed \$1,800,000 Communications Utility Revenue Capital Loan Notes and authorize Ken Weber to proceed and sign as authorized official on said notes. A roll call vote was taken on the motion as follows: Arentson – Aye; Tyrrel – Aye; Seivert – Aye; and Wees - Aye. Motion carried unanimously.

Following the Chief Executive Officer’s Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2023*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in special session, December 4, 2017, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, David Tyrrel, Michael P. Jones, and Connie Wees. Absent: Seivert. Staff Present: Kenneth C. Weber, Dar Gessert, Doug Hammer and Jim Gedwillo. Media: Steve Mores. City: None. Legal Counsel: None. Special Guests: None.

The meeting was called to order at 12:00 Noon in the HMU Boardroom by Chairperson Jones.

Moved by Tyrrel, seconded by Wees, to approve the agenda.

Moved by Tyrrel, seconded by Wees, to approve the Emergency Repair of Water Treatment Plant Pursuant to Iowa Code 384.103(2). The repair will be a 6 step improvement project as outlined by Harn RO with a quote of \$561,988.00. A roll call vote was taken on the motion as follows: Arentson - Aye; Tyrrel - Aye; Jones - Aye; and Wees - Aye. Motion carried unanimously.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2023*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, December 13, 2017 pursuant to the rules and regulations as set forth in the office of the Secretary to approve the Minutes dated November 30 and December 4, 2017; Abstract of Claims No. 1108 in the amount of \$925,902.62 and payment of same; and next regular Board Meeting of December 28, 2017. The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Jones – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye; and Wees – Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michael P. Jones (*term 2019*)

VICE-CHAIRPERSON, David Tyrrel (*term 2023*)

TRUSTEE, Nella Seivert (*term 2018*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)