

The Harlan Municipal Utilities' Board of Trustees met in regular session, April 26, 2018, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees: Terry Arentson, Nella Seivert, David Tyrrel, Michael P. Jones and Connie Wees. Absent: None. Seivert entered at 4:03 pm. Staff Present: Kenneth Weber, Jennifer Kelly, Darwin Gessert, Doug Hammer and Jim Gedwillo. Media: Steve Mores and Todd Valline. City: None. Legal Counsel: Matt Hudson. Special Guests: None.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Tyrrel.

Moved by Jones, seconded by Arentson, to approve the amended agenda (CEO's Report was added).

Moved by Jones, seconded by Wees, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of April 12, 2018; B) Approve Abstract of Claims No. 1117 in the amount of \$694,788.54 and payment of same; C) Reminder of Next Board Meeting Date of May 10, 2018 and May 24, 2018. Both meeting will be regular meetings. A roll call vote was taken on the motion as follows: Arentson - Aye; Jones - Aye; Tyrrel - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Jones, to approve the Collective Bargaining Agreement for a three year period effective July 1, 2018. A roll call vote was taken on the motion as follows: Arentson - Aye; Jones - Aye; Tyrrel - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Jones, to accept the fuel bid submitted by Agriland FS. The bid submitted by Farm Service Coop was .01/gallon less than Agriland. However, using the consumption for the prior year (listed on the bid sheet) the difference was \$130.00 savings which was not the only consideration. Agriland billing is already set up and it was determined administration of changing accounts would exceed the projected \$130.00 fuel savings. The bids submitted showed that Agriland was open 24 hours per day and 7 days a week including emergency services. A roll call vote was taken on the motion as follows: Arentson - Aye; Jones - Aye; Tyrrel - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

2017 Phase 2 Fiber to the Home (FTTH) System Change Order 10 in the amount of \$162,501.40 was submitted for informational purposes only. No approval needed since it is still in the 10% contingency fund.

Moved by Arentson, seconded by Seivert, to approve the Engineering Agreement with V&K for the Gas Main Extension Project for Arkfeld. A roll call vote was taken on the motion as follows: Arentson - Aye; Jones - Aye; Tyrrel - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Seivert, seconded by Arentson, to approve the recommendation by the insurance committee for the following: A) Health & Dental Renewal, 2.57% increase and 7.45% increase, respectively with pass through to employees. The renewal for health insurance will be with the Blue Choice Network rather than the Alliance Select Network. The remaining items were tabled until the April 30<sup>th</sup> Insurance Committee Meeting; B) Property, Casualty and Workman's Compensation was tabled to the August 30 meeting due to time restraints at this meeting; C) Liberty National gave a presentation on services they offer and that was tabled to the August 30 meeting to review information presented; D) LTD, Life & AD&D bids were received from The Agency/GBL and Holmes Murphy. Mutual of Omaha and Reliance Standard were the companies with the most competitive bids. Renewal was tabled to the April 30 committee meeting so members could review the information and decide whether or not to keep insurance with a local agency using a third party administrator or renew with the low bid. A roll call vote was taken on the motion as follows: Arentson - Aye; Jones - Aye; Tyrrel - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to approve the Southwest Power Pool (SPP) Transmission Owner Revenue Review by MCR Performances Solutions. There is no estimate of cost as it is time and materials. A roll call vote was taken on the motion as follows: Arentson - Aye; Jones - Aye; Tyrrel - Aye; Seivert - Aye; and Wees - Aye. Motion carried unanimously.

The board reviewed Electric Policy #9, Lease and Agreement to Joint Use of Communications Facilities and there will not be any changes until the Fiber to the Home Project is complete and will continue to be reviewed on an annual basis.

CEO's Report was given.

Moved by Jones, seconded by Wees, to go into closed session pursuant to Iowa Code Chapter 21.5(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. A roll call vote was taken on the motion as follows: Arentson – Aye; Jones – Aye; Tyrrel – Aye; Seivert – Aye; and Wees – Aye. Motion carried unanimously. It was noted that Jennifer Kelly will take minutes. Closed Session was entered at 4:18 pm. Moved by Arentson, seconded by Jones, to exit closed session at 4:41 pm. A roll call vote was taken on the motion as follows: Arentson – Aye; Jones – Aye; Tyrrel – Aye; Seivert – Aye; and Wees – Aye. Motion carried unanimously.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

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CHAIRPERSON, David Tyrrel (*term 2023*)

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VICE-CHAIRPERSON, Nella Seivert (*term 2018*)

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TRUSTEE, Michael P. Jones (*term 2019*)

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TRUSTEE, Terry Arentson (*term 2021*)

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TRUSTEE, Connie Wees (*term 2022*)