

The Harlan Municipal Utilities' Board of Trustees met in regular session, November 29, 2018, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees; Terry Arentson, Randall Rees, David Tyrrel and Connie Wees. Absent: Nella Seivert. Staff Present: Kenneth Weber, Jennifer Kelly, Darwin Gessert, Doug Hammer and Jim Gedwillo. Media: Steve Mores. City: Mike Kolbe. Legal Counsel: None. Special Guests: None. Todd Valline was also present.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Tyrrel.

Moved by Arentson, seconded by Wees, to approve the agenda.

Moved by Arentson, seconded by Wees, to approve the consent agenda which included: A) Approve revised Minutes of the Board Meeting of October 25, 2018; B) Approve Abstract of Claims No. 1131 in the amount of \$683,074.87 and payment of same. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

There was discussion on the dates for the December board meetings. The board meeting will stay as normally scheduled with an Electronic meeting on December 13, 2018, and a regular meeting on December 27, 2018.

Moved by Arentson, seconded by Wees, to approve P&E Change Order No. 4C in the amount of \$4,387.88. The change order is part of the 2017-2018 Conversion Project. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to approve the P&E invoice in the amount of \$43,906.09 for Substation and Distribution Engineering. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Terry requested to have the discussion on the MCR Assessment and Projection of SPP- Transmission Owner Revenues before taking action on paying the invoice. No Board Action.

Moved by Arentson, seconded by Wees, to approve the MCR Performance Solutions invoice in the amount of \$6,567.75. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Wees, to approve the Performance Grading Invoice in the amount of \$7,289.00 for work done for the Harlan Plaza Project. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Discussion was held on the 2017 Phase 2 FTTH System Change Orders 17, 19 & 21 in the amounts of \$9,760.00, \$0.00 and \$4,670.88, respectively. No Board Action within contingency.

Moved by Arentson, seconded by Wees, to approve Resolution 39-2018 to Approve Rates for Cable TV for Multiple Dwelling Units (Changes/Additions) and waive the requirement of the next two readings. The rate for Multiple Dwelling Units will be effective January 1, 2018. The rate for Basic Cable TV will be \$14.00/month/unit and the Digital Terminal Adapter (dta) will be \$2.00/month/dta. All other rates listed in Resolution 40-2018 will remain the same. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Rees, seconded by Wees, to approve the recommendation by the Telecommunications Committee for the budgeted ISP Server Replacement/Upgrade in the amount of \$60,000.00. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Discussion was held on the University of Iowa Invoice for the Hydrological Study in the amount of \$3,233.48. No Board Action.

Moved by Arentson, seconded by Wees, to approve the Proposal from ACCO for Media Retrofit in the amount of \$89,295.00. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Following the Chief Executive Officer's report, the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, David Tyrrel (*term 2023*)

VICE-CHAIRPERSON, Nella Seivert (*term 2018*)

TRUSTEE, Randall Rees (*term 2019*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Connie Wees (*term 2022*)