

The Harlan Municipal Utilities’ Board of Trustees met in regular session, December 27, 2018, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees:, Terry Arentson, Randall Rees, Nella Seivert, David Tyrrel and Connie Wees. Absent: None. Staff Present: Jennifer Kelly, Darwin Gessert, Doug Hammer and Jim Gedwillo. Media: Kim Wegner. City: None. Legal Counsel: None. Special Guests: None. Todd Valline was present.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Tyrrel.

Moved by Arentson, seconded by Wees, to approve the agenda.

Moved by Arentson, seconded by Wees, to approve the consent agenda which included: A) Approve Minutes of the Electronic Board Meeting of December 13, 2018; B) Approve Abstract of Claims No. 1133 in the amount of \$929,655.10 and payment of same; C) Upcoming Board Meetings of January 10, 2019 (Electronic) and January 24, 2019 (Regular). A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously. Seivert not yet present.

Moved by Arentson, seconded Seivert, to approve the committees effective January 1, 2019. The committees are as follows:

	David Tyrrel	Nella Seivert	Randy Rees	Terry Arentson	Connie Wees
Electric, Gas, Water	X		X		ALT
Telecommunications/ Customer Service/Marketing	ALT	X	X		
Administration/Ins/Ad Hoc	ALT			X	X
Budget/Financial		X		X	ALT

A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert- Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to elect, Seivert and Arentson, as Chairperson and Vice-Chairperson, respectively, to the Board of Trustees. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Seivert, to approve P&E Change Orders No. 6, 7 & 8 for the 2017-2018 Conversion Project in the amounts of \$43,835.00, \$1,137.61 and \$841.77, respectively. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

An invoice in the amount of \$5,751.40 from the University of Iowa was presented for informational purposes only as the study was previously approved by the Board of Trustees.

Invoices from Murphy Tower were presented totaling \$7,250.00 for the Tower Inspection and Lights Replacement. Information only, project previously approved by the Board of Trustees.

Moved by Seivert, seconded by Wees, to approve adding the Housing Assessment Link to HMU’s website. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Rees, to approve the invoice from MCR Performance Solutions in the amount of \$10,297.88. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Arentson, to approve the Calix Support Contract billed annually in the amount of \$4,740.00 for the period of December 2, 2018, through December 1, 2019. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Rees, to approve recommendation by Oxen Technology for purchase of a new switch in conjunction with managed network services for internal HMU offices. The cost of the switch is \$5,190.00. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

It was mentioned that DMX Music Channels are being replaced by Stingray. No board action.

Moved by Arentson, seconded by Rees, to approve Resolution No. 40-2018 Rate Change for Cable TV/Internet Services (Changes and/or Additions) waiving the future readings and new rates effective February 1, 2019. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Wees, seconded by Seivert, to approve Resolution No. 67-2018 Rate Change for Telephone Services (Changes and/or Additions) waiving future readings and new rates effective February 1, 2019. A roll call vote was taken on the motion as follows: Arentson – Aye; Rees – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

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CHAIRPERSON, Nella Seivert (*term 2024*)

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VICE-CHAIRPERSON, Terry Arentson (*term 2021*)

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TRUSTEE, Randall Rees (*term 2019*)

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TRUSTEE, Connie Wees (*term 2022*)

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David Tyrrel (*term 2023*)