

The Harlan Municipal Utilities' Board of Trustees met in regular session, January 24, 2019, pursuant to the rules and regulations as set forth in the office of the Secretary. Present were Trustees:, Randall Rees, Terry Arentson, Nella Seivert, David Tyrrel and Connie Wees. Absent: None. Staff Present: Kenneth Weber, Jennifer Kelly, Darwin Gessert, Doug Hammer and Jim Gedwillo. Media: Steve Mores. City: Mike Kolbe. Legal Counsel: None. Special Guests: Monte Broeckelman. Todd Valline was present.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Seivert.

Moved by Tyrrel, seconded by Wees, to approve the agenda.

Moved by Arentson, seconded by Tyrrel, to approve the consent agenda which included: A) Approve Minutes of the Electronic Board Meeting of January 10, 2019; B) Approve Abstract of Claims No. 1135 in the amount of \$541,815.27 and payment of same; C) Upcoming Board Meetings of February 14, 2019 (Electronic) and February 28, 2019 (Regular); Publication of 2018 wages as follows: BARRETT, AMY L 49,696.62; BIELENBERG, RICHARD D 63,023.71; BISSEN, KEVIN J 59,785.62; BROWN, LELA L 44,912.58; BRUCK, JACOB R 5,554.59; BURROUGHS, PATRICIA K 39,593.19; CHADWICK-KELLY, JENNIFER L 62,054.71; COTE, DONALD R 63,522.81; DOONAN, TROY M. 55,290.74; EGGERS, RYAN P 50,960.12; GEDWILLO, JAMES R 80,361.27; GESSERT, DARWIN L 69,512.39; GESSERT, DEAN A 73,048.66; GESSERT, JESSICA L 4,970.76; GESSERT, STEPHEN J 70,289.24; HAGLE, ALEXIS A 44,497.69; HAMMER, DOUGLAS L 73,717.48; HOLLOWAY, KENNETH R 76,346.54; JOCHIMS, JACOB M 62,656.91; KEANE, SHELBY C 22,222.92; KIESEL, SCHUYLER D 39,668.26; LASHER, BRIAN L. 52,634.86; LEUSCHEN, MELISSA A 12,922.52; MCLAUGHLIN, DEBRA A 59,384.29; MUSICH, KEVIN M 62,357.71; NEWCOMB, JORDAN 36,564.51; PORTER, RAY L. 12,898.00; RANSOM, TROY E 53,559.72; RENDER, DANIEL 37,718.16; ROSE, ERIC D 53,170.91; SWANK, DAVID T 53,082.27; TAYLOR, BRIAN 36,077.50; TRAVIS, KYLE D 26,701.16; WARNER, COLBURN L. 56,346.12; WEBER, KENNETH C 130,343.46; WINGERT, PAUL A 47,756.31. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to receive and file the 2019-2020 budget. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the purchase of an electric meter test station in the amount of \$15,500.00 plus additional programming fees. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve Resolution 26-2019 to Modify the Water Rates for Harlan Municipal Utilities. The water rates are modified to reflect a 5% increase on the service charge for all classifications and 5% increase on the usage for all classifications effective with the billing date of April 1, 2019. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Tyrrel, seconded by Wees, to approve the renewal for annual support for CISCO, CMTS and switch through CCI Systems in the amount of \$7697.10. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Discussion was held on the invoice presented for FTTP Splicing from SDB Companies in the amount of \$38,196.65. All areas are done now except for multi-dwelling units and downtown Harlan. No Board Action Required.

Discussion was held on the University of Iowa invoice in the amount of \$11,041.59. No Board Action Required.

Moved by Arentson, seconded by Tyrrel, to approve the University of Iowa Study Contract Extension through June 30, 2019. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Discussion was held on the P&E Recommendation for Payment No. 16 (2017-2018 Conversion Project) in the amount of \$9,034.68. No Board Action Required.

Moved by Tyrrel, seconded by Wees, to approve the P & E Change Orders No. 5 for the 2017-2018 Conversion Project in the credit amount of \$48,047.36. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel to approve the P & E Change Orders No. 9 & 10 for the 2017-2018 Conversion Project in the amount of \$2,187.39 and Recommendation for Payment No. 7 in the amount of \$2,087.02. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Tyrrel, to approve the Post Employment Health Plan Documents (PEHP) for both Collective Bargaining and Non-Collective Bargaining Employees, Appoint Kenneth Weber and Jennifer Kelly to the Advisory Committee and state that 100% of accrued sick leave will be rolled over to the respective PEHP upon bona-fide-retirement. A roll call vote was taken on the motion as follows: Rees – Aye; Arentson – Aye; Seivert – Aye; Tyrrel – Aye and Wees – Aye. Motion carried unanimously.

Following the Management Reports and CEO’s Report, the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Nella Seivert (*term 2024*)

VICE-CHAIRPERSON, Terry Arentson (*term 2021*)

TRUSTEE, Randall Rees (*term 2019*)

TRUSTEE, Connie Wees (*term 2022*)

David Tyrrel (*term 2023*)