

The Harlan Municipal Utilities' Board of Trustees met in regular session, June 24, 2021, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience to citizens. All attendance is on-site unless noted. Present were Trustees: David Tyrrel, Michelle Erickson, Terry Arentson, and Nella Seivert (via zoom). Absent: Randall Rees. Staff Present: Kenneth Weber, Jennifer Kelly, Darwin Gessert and Jim Gedwillo. Guests: Gene Gettys and Aaron Anliker. Present via Zoom: Mike Anliker, Matt Hudson (legal counsel), Todd Valline, Josh Byers, Troy Schaben.

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Tyrrel.

Moved by Arentson, seconded by Erickson, to approve the agenda.

Moved by Arentson, seconded by Erickson, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of June 10, 2021; B) Abstract of Claims No. 1191 in the amount of \$497,351.72 and payment of same; and C) Upcoming Board Meetings of July 8, 2021, (Electronic), and July 22, 2021. A roll call vote was taken as follows: Arentson– Aye; Tyrrel – Aye; Erickson – Aye; and Seivert – Aye. Motion carried unanimously. (Weber did make the statement that there could be some special meetings called due to the Petition that was filed and timelines that need met).

Moved by Arentson, seconded by Seivert to approve, the following resolutions: Resolution No. 43-2021 – Machine Signed Signatures; Resolution No. 44 -2021 – Corporate Authorization; Resolution No. 45 - 2021 – Wire Transfer Authorization; and General Policy 50 – Bank Signature Authorization. A roll call vote was taken as follows: Arentson– Aye; Tyrrel – Aye; Erickson – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Erickson, to approve the Amended and Restated Energy Scheduling and Settlement Services Agreement with Tenaska. A roll call vote was taken as follows: Arentson– Aye; Tyrrel – Aye; Erickson – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Erickson, to approve the FCC Mandated Robocall Mitigation Program with Aureon in the amount of \$9,000.00 for three years plus \$1,000.00 installation fee. Non-Budgeted. A roll call vote was taken as follows: Arentson– Aye; Tyrrel – Aye; Erickson – Aye; and Seivert – Aye. Motion carried unanimously.

The Lease Agreement for Single Mode Dark Fiber Leased Telecommunications Service between Iowa Communications Network, Harlan Municipal Utilities and Harlan Community Library is being held over until the July meeting.

Moved by Arentson, seconded by Erickson, to Receive and File Telecommunications Asset Appraisal, response to Telecom Petition. A roll call vote was taken as follows: Arentson– Aye; Tyrrel – Aye; Erickson – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Erickson, to approve the Bond Reserve Transfers to Operating Funds – Annual Debt Service Payment Coverage as presented. A roll call vote was taken as follows: Arentson– Aye; Tyrrel – Aye; Erickson – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Arentson, seconded by Erickson, to approve the Audit Engagement Letter with Gronewold, Bell, Kynn & Co PC. A roll call vote was taken as follows: Arentson– Aye; Tyrrel – Aye; Erickson – Aye; and Seivert – Aye.

Moved by Arentson, seconded by Erickson, to approve that Penalties and Disconnects for Electric, Gas and Water Utilities resume to the normal process July 1, 2021. A roll call vote was taken as follows: Arentson– Aye; Tyrrel – Aye; Erickson – Aye; and Seivert – Aye.

Moved by Arentson, seconded by Erickson, to approve a Request from Electric Department to lengthen response time from 30 minutes to 1 hour when out of town until staffed with 3 journeyman lineman with the understanding that they should still respond within 30 minutes when in town. This will be effective August 1, 2021.

Overtime pay while using vacation/sick/compensatory time when called out for an emergency was tabled until the July meeting. The Board would like to define what an emergency is.

The Water Conservation Policy #6 was discussed. There was an update on penalties and usage allocation and how this would affect the billing software and costs. Staff will explore other options for penalty charges.

Informational items only were as follows: Electric Generator URGE Test Results - Submitted to IDNR for Air Quality Permitting; WAPA (Western Area Power Administration) - Drought Adder component of rates (No Change); IUB Docket No: RG-0606, Natural Gas Utility Inspection (field and records inspections); Water Conservation-City is scrolling our message at three (3) locations (City Hall, Therkildsen Center and Vets Auditorium); Worked effectively with City Staff on providing RO Discharge for Swimming Pool, Street Cleaning and Street Maintenance Projects; Public Access to RO Discharge, Non-Potable, Not for Human Consumption, high in sodium, by appointment only; Water Treatment Plant - Risk Assessment completed and submitted to EPA; Raw Water Development Project; Final Raw Water Development Report; June 8th Kick-Off Meeting, starting survey work, preparing RFP for Environmental and GeoTech Studies; Project Funding USDA-RD Application; Tenaska Billing in the amount of \$7,810.31; McClure Bills in the amount of \$35,019.50; Shelby County Fair Discussion; and Office Closed July 5th in Observance of July 4th.

Following the CEO's report, the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, David Tyrrel (*term 2023*)

VICE-CHAIRPERSON, Randall Rees (*term 2025*)

TRUSTEE, Nella Seivert (*term 2024*)

TRUSTEE, Terry Arentson (*term 2021*)

TRUSTEE, Michelle Erickson appt 06/01/2021
(*term 2022*)