

The Harlan Municipal Utilities' Board of Trustees met in regular session, September 23, 2021, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience to citizens. All attendance is on-site unless noted. Present were Trustees: Michelle Erickson Randall Rees, David Tyrrel and Nella Seivert. Absent: Terry Arentson. Staff Present: Kenneth Weber, Jennifer Kelly, Darwin Gessert and Jim Gedwillo. Guests: Josh Buyers, Todd Valline and Gene Gettys. Present via Zoom: Mike Anliker, Troy Schaben and Matt Hudson (Legal Counsel).

The meeting was called to order at 4:00 p.m. in the HMU Boardroom by Chairperson Tyrrel.

Moved by Seivert, seconded by Rees, to approve the agenda

Moved by Rees, seconded by Seivert, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of September 9, 2021; B) Abstract of Claims No. 1197 in the amount of \$669,325.95 and payment of same; and C) Upcoming Board Meetings of October 14 (electronic) and October 28, 2021 (Regular). A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Erickson, seconded by Seivert, to receive and file the 2020-2021 Fiscal Year Audit. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Erickson, to allow a carryover of 3 days of vacation for CEO per employment contract. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Rees, to approve the Water Utility Vendor Agreement Low-Income Household Water Assistance Program (LIWAP) with West Central Community Action Agency expiring September 30, 2023. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Rees, seconded by Erickson, to approve the Bobcat lease in the net amount of \$5450.00 annually. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Rees, to approve Resolution No. 90-2021 Resolution Updating Work Week Section of the Manual of Benefits and Personnel Policies. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Rees, seconded by Erickson, to approve Proposed Resolution No. 91-2021 Resolution Updating Overtime Section and Relief Period Section of the Manual of Benefits and Personnel Policies. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Rees, to approve the Pressure Filter No. 1 Repairs Contract Documents and Notice to Proceed. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; and Seivert – Aye. Motion carried unanimously.

Informational items only were as follows: Braun Inttettec invoice in the amount of \$23,666.00 and Prairie Fire Construction Group LLC unpaid bill in the amount of \$41,284.99 and possible litigation.

Following the CEO's report, the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

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CHAIRPERSON, David Tyrrel (*term 2023*)

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VICE-CHAIRPERSON, Randall Rees (*term 2025*)

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TRUSTEE, Nella Seivert (*term 2024*)

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TRUSTEE, Terry Arentson (*term 2021*)

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TRUSTEE, Michelle Erickson (*term 2022*)