

The Harlan Municipal Utilities' Board of Trustees met in regular session, November 24, 2021, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience to citizens. All attendance is on-site unless noted. Present were Trustees: Michelle Erickson, Randall Rees and James Shelton. Absent: David Tyrrel and Nella Seivert. Staff Present: Kenneth Weber, Jennifer Kelly, Darwin Gessert and Jim Gedwillo. Guests: Mike Kolbe and Bob Bjoin. Legal Counsel: Absent. Present via Zoom: Troy Schaben.

Vice-Chairperson Rees called the meeting to order at 4:03 p.m. in the HMU Boardroom.

Moved by Erickson, seconded by Shelton, to approve the agenda.

Moved by Erickson, seconded by Rees, to approve the consent agenda which included: A) Approve Minutes of the Board Meeting of November 10, 2021; B) Abstract of Claims No. 1201 in the amount of \$733,787.59 and payment of same; and C) Upcoming Board Meetings of December 9 (electronic) and December 23, 2021 (Regular). A roll call vote was taken as follows: Erickson – Aye; and Rees – Aye. Seivert voted electronically via text. Shelton – Abstain due to not being on financial paperwork yet. Motion carried unanimously.

Moved by Erickson, seconded by Shelton, to approve ordering transformers as part of the electrical improvements for the Raw Water Project. The timeline for delivery is currently 50-60 weeks. Non Budgeted. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; and Shelton - Aye. Motion carried unanimously.

Moved by Erickson, seconded by Shelton, to continue offering the Zoom option for meetings as a convenience for citizens. A roll call vote was taken as follows: Erickson – Aye; Rees – Aye; and Shelton - Aye. Motion carried unanimously.

Informational items only are as follows: MCCLure Bills; Gas Service Truck Unit #2 Invoice in the amount of \$40,478.01; IDNR revised permit decreasing bacteria testing requirements. In Progress: Lease Agreement for Single Mode Dark Fiber Leased Telecommunications Service between Iowa Comunciations Network, Harlan Municipal Utilities and Harlan Community Library.

Following the CEO's report, the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, David Tyrrel (*term 2023*)

VICE-CHAIRPERSON, Randall Rees (*term 2025*)

TRUSTEE, Nella Seivert (*term 2024*)

TRUSTEE, Michelle Erickson (*fill-in term 2022*)

TRUSTEE, James Shelton