

The Harlan Municipal Utilities' Board of Trustees met in regular session, January 27, 2022, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience to citizen. All attendance is on-site unless noted (*Present via Zoom).

Present were Trustees: Michelle Erickson, David Tyrrel, Randall Rees, Nella Seivert and James Shelton.
Absent: None.

Staff Present: Kenneth Weber, Jennifer Kelly, and Jim Gedwillo.

Legal Counsel: Absent.

Guests: *Ann Mowery & Al Powers from P & E Engineering.

Public: *Bob Bjoin, Gene Gettys, Mike Kolbe, Todd Valline, *Troy Schaben, *Jay Christensen (4:10 pm) and *Mike Anliker.

Chairperson Tyrrel called the meeting to order at 4:00 p.m. in the HMU Boardroom. He also announced that there was a revision to the agenda moving the CEO's Report before the possible exempt session.

Moved by Sievert, seconded by Rees, to approve the agenda.

Moved by Sievert, seconded by Rees, to approve the consent agenda which included:

- A. Minutes of the January 11, 2022, Board Meeting (correcting the statement which stated that the fiber was project was done in 5 years instead of 3. This should have stated 3 years instead of 5). Minutes will be updated and republished.
- B. Minutes of the January 13, 2022, Electronic Board Meeting;
- C. Abstract of Claims No. 1205 in the amount of \$841,504.77;
- D. Upcoming Board Meetings
February 10, 2022 – Regular Board Meeting
February 24, 2022 – Regular Board Meeting;
- E. Publication of wages for 2021 as follows: BARRETT, AMY L, 10,986.39; BATES, SHAWN K, 37,378.48; BERNEY, MATTHEW, 37,378.48; BIELENBERG, RICHARD D, 67,621.12; BISSEN, KEVIN J, 65,896.33; BROWN, LELA L, 48,186.77; BURROUGHS, PATRICIA K, 47,254.84; CHADWICK-KELLY, JENNIFER L, 73,303.50; COTE, DONALD R, 70,377.62; DOONAN, TROY M, 62,418.74; EGGERS, RYAN P, 33,496.64; GEDWILLO, JAMES R, 81,376.26; GESSERT, DARWIN L, 85,032.82; GESSERT, DEAN A, 89,081.22; GESSERT, JESSICA L, 27,618.04; GESSERT, STEPHEN J, 83,219.53; HAGLE, ALEXIS A, 49,733.30; HARRISON, TREVOR J, 50,539.40; HOLLOWAY, KENNETH R, 72,399.77; KEANE, SHELBY C, 15,869.41; LASHER, BRIAN L, 55,366.89; MCLAUGHLIN, DEBRA A, 56,495.90; MUSICH, KEVIN M., 66,445.59; NORTH, JONATHAN J, 18,868.41; RANSOM, TROY E, 56,993.15; ROSE, ERIC D., 58,982.36; SWANK, DAVID T, 65,443.52; TRAVIS, KYLE D, 40,859.43; WARNER, COLBURN L., 66,116.26; WEBER, KENNETH C, 141,333.99; WINGERT, PAUL A, 52,356.94. A roll call vote was taken on the motion as follows: Erickson – Aye; Rees – Aye, Tyrrel – Aye, Seivert – Aye and Shelton - Aye. Motion carried unanimously.

Moved by Seivert, seconded by Erickson, to approve the Agreement for MCR to assist with Attachment H which determines HMU's Annual Transmission Revenue Requirements in the Southwest Power Pool and authorize Ken Weber to sign. A roll call vote was taken on the motion as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; Seivert – Aye and Shelton - Aye. Motion carried.

Moved by Rees, seconded by Erickson, to approve the P&E Engineering Agreement and proposed design. A roll call vote was taken on the motion as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; Seivert – Aye and Shelton - Aye. Motion carried.

Moved by Erickson, seconded by Seivert, to approve the Materials Bid for Electric Distribution in Well Fields as proposed by Al Powers of P&E Engineering. A roll call vote was taken on the motion as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; Seivert – Aye and Shelton - Aye. Motion carried.

Recommendation by the Board to fund the Electrical Distribution System Upgrade in support of the Raw Water Development Project by including it in the USDA funding as originally approved and not electric funds at this time.

Moved by Rees, seconded by Erickson, to approve Change order no. 1 Filter No. 1 Repairs (Credit of \$7,314.50) and Pay Application No. 1. A roll call vote was taken on the motion as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; Seivert – Aye and Shelton - Aye. Motion carried.

Informational items only are as follows:

- A. McClure bills in the amount of \$5,181.30
- B. Water Fluoridation Quality Award

Following the CEO's report, the exempt session was entered.

Moved by Rees, seconded by Seivert, to enter Exempt session pursuant to Iowa Code section 21.9 - "A meeting of a governmental body to discuss strategy in matters relating to employment conditions of employees of the governmental body who are not covered by a collective bargaining agreement under chapter 20 is exempt from this chapter. A roll call vote was taken on the motion as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; Seivert – Aye and Shelton - Aye. Motion carried. Exempt session was entered at 4:30 pm. Moved by Seivert, seconded by Erickson, to exit exempt session at 6:10 pm. A roll call vote was taken on the motion as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; Seivert – Aye and Shelton - Aye. Motion carried.

Moved by Seivert, seconded by Tyrrel, to create the positions of Water Superintendent and Electric/Gas Superintendent and vacate the Director of Electric, Water and Gas position. A roll call vote was taken on the motion as follows: Erickson – Aye; Rees – Aye; Tyrrel – Aye; Seivert – Aye and Shelton - Aye. Motion carried.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, David Tyrrel (*term 2023*)

VICE-CHAIRPERSON, Randall Rees (*term 2025*)

TRUSTEE, Nella Seivert (*term 2024*)

TRUSTEE, Michelle Erickson (*fill-in term 2022*)

TRUSTEE, James Shelton (*term 2027*)