

The Harlan Municipal Utilities' Board of Trustees met in regular session, February 24, 2022, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Present were Trustees: Michelle Erickson, David Tyrrel, Randall Rees, Nella Seivert and James Shelton. Absent: None.

Staff Present: Kenneth Weber, Jennifer Kelly, Colburn Warner, Donald Cote and Jim Gedwillo.

Legal Counsel: *Matt Hudson.

Guests: *Al Powers of P&E Engineering and Tom Kallman of Regional Water.

Public: Bob Bjoin, *Gene Gettys, Todd Valline, Mike Kolbe, *Mike Anliker, *Julie Erickson, and *Ashley Schleis.

Chairperson Tyrrel called the meeting to order at 4:00 p.m. in the HMU Boardroom.

Moved by Erickson, seconded by Seivert, to approve the agenda.

Moved by Seivert, seconded by Rees, to approve the consent agenda which included:

- A. Minutes of the February 10, 2022, Board Meeting;
- B. Abstract of Claims No. 1207 in the amount of \$514,228.93;
- C. Upcoming Board Meetings
 - March 10, 2022 – Electronic Board Meeting;
 - March 24, 2022 – Regular Board Meeting;

A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Rees – Aye; Seivert – Aye; and Shelton - Aye. Motion carried.

Moved by Erickson, seconded by Rees, to receive and file the 2022-2023 budget. A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Rees – Aye; Seivert – Aye; and Shelton - Aye. Motion carried.

Moved by Seivert, seconded by Shelton, to approve the Iowa Association of Municipal Utilities annual dues in the amount of \$15,879.00. A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Rees – Aye; Seivert – Aye; and Shelton - Aye. Motion carried.

Tom Kallman of Regional water was present to discuss an engineering feasibility study of routing treated water from the Council Bluffs Water Works to a tie-in with Regional Water in Minden which could provide additional backup to HMU. Weber asked the board if they would like to continue communications with Regional Water on the study and the board directed to do so.

Moved by Seivert, seconded by Rees, to approve Notice to Bidders and Notice of Public Hearing on Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for Furnishing Materials for the "Well Field Electrical System Upgrade", for the Harlan Municipal Utilities, and the Taking of Bids for Said Improvements. A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Rees – Aye; Seivert – Aye; and Shelton - Aye. Motion carried.

Moved by Seivert, seconded by Erickson, to approve the proposal by Courtside Marketing for a new website design and set-up in the amount of \$5,999.00. A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Rees – Aye; Seivert – Aye; and Shelton - Aye. Motion carried.

There was discussion on expanding the response time for emergency response positions by allowing an additional 15 minutes to the customer's premise to respond. This will be continued at the March 24 board meeting with possible action.

Information only items were: McClure Invoices in the amount of \$3,298.75; Electric Pump Quote for Emergency Replacement in the amount of \$15,798.50; Water Conservation 'Water Watch' April 1-September 30; and new information on utility bill.

Following the CEO's report, the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, David Tyrrel (*term 2023*)

VICE-CHAIRPERSON, Randall Rees (*term 2025*)

TRUSTEE, Nella Seivert (*term 2024*)

TRUSTEE, Michelle Erickson (*fill-in term 2022*)

TRUSTEE, James Shelton (*term 2027*)