

The Harlan Municipal Utilities' Board of Trustees met in regular session, August 25, 2022, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Absent: Randy Rees.

Staff Present: Joseph Rueschenberg, Jennifer Kelly, Colburn Warner, Donald Cote and Jim Gedwillo.

Legal Counsel: *Matt Hudson.

Public: Gene Gettys, Todd Valline, *Kyle Lindberg, Vaughn Perry, Jennifer Macke (Ismile Coordinator), Sarah Petersen (Water Fluoridation Coordinator, IDPH), Darrin Jacobsen, Seth McCutcheon, *Thad Nanfito (IDNR), *Dr Johnny Johnson, *Jade Deardorff, *Laurie Traetow (IA Dental Association), *Lensee, *Lori Hoch, and *Steven Levy.

Chairperson Tyrrel called the meeting to order at approximately 4:00 p.m. in the HMU Boardroom.

Moved by Seivert, seconded by Shelton, to approve the agenda.

Moved by Seivert, seconded by Erickson, to approve the consent agenda which included:

- A. Minutes of the August 11, 2022, Board Meeting;
- B. Abstract of Claims No. 1219 in the amount of \$777,810.55;
- C. Upcoming Board Meetings
September 8, 2022 – Electronic Board Meeting;
September 29, 2022 – Regular Board Meeting.

A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Erickson, to approve the bid from EXO Group LLC in the amount of \$17,662.50 for the Maintenance Project Identified as Avoca Line Ground Line Inspection and Treatment Project. Two other bids were received from Osmose Utility Services Inc (\$36,591.30) and Intec Services Inc (\$28,142.60). The low bid from EXO was 65% of the estimate. A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously.

Seth McCutcheon was present to speak about the dangers of fluoridation in the public water system.

Jen Macke and Sarah Petersen were present to speak about the benefits of fluoride in the public water system.

Moved by Seivert, seconded by Shelton, to approve the Vendor Agreement with West Central Community Action Agency for the period ending September 30, 2023. A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously.

Discussion was held on revising the Nepotism policy. A revised policy will be presented at the September 29, 2022 board meeting.

Moved by Seivert, seconded by Shelton, to approve the Update to Drug Testing Policy (General Policy #85). A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Erickson, to approve payment of an outstanding sewer claim that was denied payment by the insurance company due to statute of limitations. A roll call vote was taken on the motion as follows: Erickson – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously. Tyrrel abstained due to personal conflict.

Moved by Seivert, seconded by Shelton, to approve the SD Meyers Transformer Maintenance Contract. A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Shelton to receive, and file the Letter of Conditions from the USDA for the \$5,364,000 Water Revenue Capital Loan Notes and approval of Request for Obligation of Funds. A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Seivert, to approve the Letter of intent to meet conditions for the \$5,364,000 Water Revenue Capital Loan Notes (USDA Loan). A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously.

Moved by Seivert, seconded by Shelton, to approve the Application for Federal Assistance SF-424 \$5,364,000 Water Revenue Capital Loan Notes (USDA Loan). A roll call vote was taken on the motion as follows: Erickson – Aye; Tyrrel – Aye; Shelton – Aye; and Seivert – Aye. Motion carried unanimously.

Information only items presented: A) Policy on Billing Errors to be signed (Effective July 28, 2022), with a request from the city to remove the sewer and landfill services from the board policy for further review. B) Transport Trailers – Bid and accepted the bid from Puck in the amount of \$29,200 each. Vemeer also bid in the amount of \$29,839.82 each including freight.

Following the Chief Executive Officer’s Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, David Tyrrel (*term 2023*)

VICE-CHAIRPERSON, Randall Rees (*term 2025*)

TRUSTEE, Nella Seivert (*term 2024*)

TRUSTEE, Michelle Erickson (*fill-in term 2022*)

TRUSTEE, James Shelton (*term 2027*)