

HARLAN MUNICIPAL UTILITIES
BOARD OF TRUSTEES MEETING
HMU BOARDROOM – 2412 SOUTHWEST AVE

Tentative Agenda
Thursday, March 27, 2025
4:00 PM
Zoom option available

https://us06web.zoom.us/j/84309764204

Meeting ID: 843 0976 4204

By Phone: +1 312 626 6799

1. Call meeting to order
2. Approval of Agenda – Conflict of Interest (State as Applicable)
3. Approval of Consent Agenda – All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion. Consent Agenda items may include non-controversial subjects.
 - A. Minutes of March 13, 2025, Electronic Board Meeting;
 - B. Abstract of Claims No. 1280 in the amount of \$1,315,484.71;
 - C. Upcoming Board Meetings
April 10, 2025 – Electronic Board Meeting;
April 25, 2025 – Regular Board Meeting;
 - D. Treasurer’s Report for February
 - E. Sewer & Landfill Report February (April meeting)
 - F. Free Services for the City of Harlan FY 2024-2025
Christmas Lights - \$6,683.37 (no change)
Other Free Services - \$5,520.18
Street Lights - \$16,626.89
4. Receive and File Minutes of the March 4, 2025, City Council meeting appointing Kevin Lucke to the HMU Board of Trustees [Possible Board Action]
5. Banking Resolutions [Possible Board Action]
 - A. Resolution No. 43-2024 (AI) – Machine Signed Signatures
 - B. Resolution No. 44-2024 (AL) – Corporate Authorization
 - C. Resolution No. 45 -2024 (AL) – Wire Transfer Authorization
 - D. General Policy #50 & Addendum – Bank Signature Authorization

6. Committee Assignments [Possible Board Action]

	Kevin Lucke	Allen Ickes	Jenny Barnett	Jim Shelton	Michelle Erickson
Electric, Gas, Water	X	X		ALT	
Telecommunications/ Customer Service/Marketing	ALT		X		X
Administration/Ins/ Ad Hoc		ALT		X	X
Budget/Financial			X	X	ALT

7. Recommendation from AI Powers of P&E Engineering for Pay App No. 10 for the 2023-2024 Overhead to Underground Conversion Project in the amount of \$21,706.82 [Possible Board Action]
8. IAMU dues in the amount of \$15,571.00 and letter [Possible Board Action]
9. Receive and File the 2024-2025 Budget Amendment [Possible Board Action]
10. Post for Position of Groundskeeper instead of Independent Contractor [Possible Board Action]
11. Receive and File the March 14, 2025 Insurance Committee Meeting Minutes [Possible Board Action]
12. Review recommendation to renew Property/Casualty & Workers Compensation Insurance with EMC [Possible Board Action]
13. SPP Attachment X (Credit Policy) of the Open Access Transmission Tariff and authorize Joseph P. Rueschenberg to sign [Possible Board Action]
 - A. Appendix A Credit Application Form
 - B. Appendix E Annual Minimum Market Participation Criteria – Risk Management Certification Form
14. Approve Eric Rose being elected to serve on the IAMU Gas Safety Committee through 2027 [Possible Board Action]
15. Resolution 27-2025 to Modify the Electric Rates for Harlan Municipal Utilities [Possible Board Action]
16. Proposal from Van Wert to replace current Itron system in the amount of \$32,213.00 plus annual maintenance costs (\$194.36) and annual subscription fee (\$9800.00). [Possible Board Action]

17. Exo Group Invoice in the amount of \$17,805.50 [Possible Board Action]
18. Proposals for Certified Welder on Deep Well submitted by Cahoy in the amount of \$350.00 per hour. [Possible Board Action]
19. Proposals for Acidizing of 4 wells. Proposals were given by Cahoy and Layne Christensen in the amounts of \$37,850.00 and \$56,464.00, respectively. [Possible Board Action] Pending Legal Counsel Review
20. Steel Roof Bids for South Pole Building at 405 Chatburn Avenue Facility. Two bids were received as follows: Leinen Construction and Total Contracting in the amount of \$ 26,034.81 and \$16,613.50. respectively. [Possible Board Action]
21. Information Only –
 - A. Fuel Bids going out and will be due in April
 - B. McClure Invoices in the amount of \$9,897.08 and \$6,826.25
22. CEO's Report
23. Possible Closed Session –The Board may enter into closed session in accordance with Iowa Code section 21.5(1)(a), to “review or discuss records which are required or authorized by state or federal law to be kept confidential.” Iowa Law authorizes certain city utility records to be kept confidential, including “Trade secrets which are recognized and protected as such by law.” See Iowa Code section 22.7(3). In addition, Iowa Law provides that “Notwithstanding section 21.5, subsection 1, the governing body of a city utility ... may hold a closed session to discuss marketing and pricing strategies or proprietary information if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure.” See Iowa Code section 388.9(1). [Possible Board Action – Roll Call vote]
24. Approve Master Service Agreement [Possible Board Action]
25. Adjourn