

HARLAN MUNICIPAL UTILITIES
BOARD OF TRUSTEES MEETING
HMU BOARDROOM – 2412 SOUTHWEST AVE

Tentative Agenda
Thursday, December 12, 2024
4:00 PM
Zoom option available

https://us06web.zoom.us/j/83086889752

Meeting ID: 830 8688 9752

By Phone: +1 312 626 6799

1. Call meeting to order
2. Approval of Agenda – Conflict of Interest (State as Applicable)
3. Approval of Consent Agenda – All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion. Consent Agenda items may include non-controversial subjects.
 - A. Minutes of November 26, 2024, Board Meeting;
 - B. Abstract of Claims No. 1273 in the amount of \$917,477.22;
 - C. Upcoming Board Meetings
December 26, 2024 – Electronic Board Meeting;
January 9, 2025 – Electronic Board Meeting;
 - D. *Treasurer’s Report (for November at January 23 meeting)*
 - E. *Sewer & Landfill Report (November at January 23 meeting)*
 - F. Free Services for the City of Harlan FY 2024-2025
Christmas Lights - \$3,742.51
Other Free Services - \$5,161.86
Street Lights - \$13,025.95
4. Election of Officers for the Board of Trustees, Effective January 1, 2025
Chairperson & Vice-Chairperson [Possible Board Action]
5. Committee Assignments for Board of Trustees, Effective January 1, 2025 [Possible Board Action]
6. Approval of quotation for Contract with SD Meyers for testing of Substation Transformers in the amount of \$5,381.00 (legal counsel did not review but there are no changes in contract from last year except for pricing) [Possible Board Action]

7. Recommendation from Al Powers of P&E Engineering for Pay App No. 7 for the 2023-2024 Overhead to Underground Conversion Project in the amount of \$70,229.59 [Possible Board Action]
8. Harlan Municipal Utilities Raw Water System Improvements Sections 1-4 Pay App No. 17 in the amount of \$173,339.82 Upon Full Review by All Parties [Possible Board Action]
9. Information Only – None
10. CEO's Report
11. Possible Closed Session – Discussion of Marketing and Pricing Strategies for Telecommunications Service. The Board may enter into closed session in accordance with Iowa Code section 21.5(1)(a), to “review or discuss records which are required or authorized by state or federal law to be kept confidential.” Iowa Law authorizes certain city utility records to be kept confidential, including “Trade secrets which are recognized and protected as such by law.” See Iowa Code section 22.7(3). In addition, Iowa Law provides that “Notwithstanding section 21.5, subsection 1, the governing body of a city utility ... may hold a closed session to discuss marketing and pricing strategies or proprietary information if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure.” See Iowa Code section 388.9(1). [Possible Board Action – Roll Call vote]
12. Consider Resolution Approving the Submission of a Bid to Provide Service to Harlan Community Schools through Green Hills Area Education Agency such bid to be contingent upon execution of a contract. [Possible Board Action Required – Roll Call]
13. Adjourn