

The Harlan Municipal Utilities' Board of Trustees met in electronic session, January 9, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary to approve Minutes of the December 26, 2024, Board Meeting; Abstract of Claims No. 1275 in the amount of \$901,416.22; and Upcoming Board Meetings as follows:

Board Meeting January 23, 2025 – Regular Board Meeting

Board Meeting February 13, 2025 – Electronic Board Meeting

The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Erickson – Aye; Shelton – Aye; Barnett – Aye; Maass – Aye and Ickes – Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*first term 2028*)

VICE-CHAIRPERSON, James Shelton (*first term 2027*)

TRUSTEE, Michael Maas (*first term 2029*)

Trustee, Allan Ickes (*first term 2030*)

TRUSTEE, Jenny Barnett, (*fill-in term 2025*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, January 23, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Board Present: Michelle Erickson, Allan Ickes, Jenny Barnett, and Jim Shelton. .

Absent: None. Maass resigned January 23, 2025.

Staff Present: Joseph Rueschenberg, Jennifer Kelly, Donald Cote, Colburn Warner, and Brian Krehbiel.

Legal Counsel: None.

Public/Guests: Bill Lindley of Clayton Energy and Todd Valline.

Chairperson, Erickson called the meeting to order at approximately 4:00 p.m. in the HMU Boardroom. Moved by Barnett, seconded by Shelton, to approve the agenda.

Moved by Ickes, seconded by Barnett, to approve the consent agenda which included:

- A. Minutes of January 9, 2025, Electronic Board Meeting;
- B. Abstract of Claims No. 1276 in the amount of \$1,115,161.02;
- C. Upcoming Board Meetings
February 13, 2025 – Electronic Board Meeting;
February 27, 2025 – Board Meeting;
- D. Treasurer's Report November & December
- E. Sewer & Landfill Report November & December
- F. Free Services for the City of Harlan FY 2024-2025
Christmas Lights - \$6,683.37
Other Free Services - \$3,049.30
Street Lights - \$13,025.95

A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Bill Lindley of Clayton Energy gave a presentation on gas pricing and the different components. He also state that he has been in the business 32 years and has never lost a customer from his group. He has 60 municipal utilities and last month HMU's gas prices price was in the bottom 25% of his group. [Side Note: If you would like more information please watch the presentation on the HMU You Tube Channel]

Moved by Shelton, seconded by Ickes, to approve Resolution No 102-2025 updating the Manual of Benefits and Personnel Policies regarding the Change of Schedule for HMU Office Hours and Employees. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Shelton, to approve Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Taxable Water Revenue Capital Loan Notes and providing for a method of payment of the Notes in the amount of \$8,008,000. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Barnett, to approve the Highway 59 Service Extension Pay App in the amount of \$58,131.45. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Ickes, to approve the down payment for old light plant roof replacement of 40% per contract in the amount of \$67,468.46.. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Ickes, seconded by Barnett, to approve the HMU Old Building Project Change Order for Repairs to OHD Jambs in the amount of \$546.69 submitted by Leinen Construction (Original contract \$86,732.87). A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Shelton, to approve the recommendation from Al Powers of P&E Engineering for Pay App No. 8 for the 2023-2024 Overhead to Underground Conversion Project in the amount of \$32,530.83. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Information Only –

- A. MC Clure bill \$7,442.45
- B. McCarthy Invoice \$12,050.00 (storm sewer on Utility Ave)
- C. Leinen Construction \$710.20 Main shop area
- D. Maintenance on the Avoca 69Kv line in the amount of \$62,236.36 (complete)

Following the CEO's Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*term 2028*)

VICE-CHAIRPERSON, James Shelton (*term 2027*)

VACANT – RESIGNED 01-23-2025

TRUSTEE, Jenny Barnett (*fill-term 2025*)

TRUSTEE, Michael Maass (*term 2029*)

TRUSTEE, Allan Ickes (*Term 2030*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, February 13, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary to approve Minutes of the January 23, 2025, Board Meeting; Abstract of Claims No. 1277 in the amount of \$1,201,247.18; and Upcoming Board Meetings as follows:

*Board Meeting February 27, 2025 – Regular Board Meeting

*Board Meeting March 13, 2025 – Electronic Board Meeting

*Board Meeting March 27, 2025 – Regular Board Meeting

The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Erickson – Aye; Shelton – Aye; Barnett – Aye; and Ickes – Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*first term 2028*)

VICE-CHAIRPERSON, James Shelton (*first term 2027*)

TRUSTEE, VACANT (*first term 2029*)

Trustee, Allan Ickes (*first term 2030*)

TRUSTEE, Jenny Barnett, (*fill-in term 2025*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, February 27, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Board Present: Michelle Erickson, Allan Ickes, Jenny Barnett, and Jim Shelton. .

Absent: None. One Vacant position.

Staff Present: Joseph Rueschenberg, Jennifer Kelly, Donald Cote, Colburn Warner, Brian Dotzler and Brian Krehbiel.

Legal Counsel: None.

Public/Guests: None.

Chairperson, Erickson called the meeting to order at approximately 4:00 p.m. in the HMU Boardroom. Moved by Shelton, seconded by Ickes, to approve the agenda.

Moved by Shelton, seconded by Barnett, to approve the consent agenda which included:

- A. Minutes of February 13, 2025, Electronic Board Meeting;
- B. Abstract of Claims No. 1278 in the amount of \$7,756,748.38.
- C. Upcoming Board Meetings
March 13, 2025 – Electronic Board Meeting;
March 27, 2025 – Regular Board Meeting;
- D. Treasurer's Report for January
- E. Sewer & Landfill Report January
- F. Free Services for the City of Harlan FY 2024-2025
Christmas Lights - \$6,683.37 (no change)
Other Free Services - \$4,489.60
Street Lights - \$16,626.89

A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Shelton, to update the Fitness Membership Assistance Program Increasing Annual Maximum Dollar Amount from \$250.00 to \$300.00. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Ickes, to approve Resolution 12-19 Honoring Michael Maass service to HMU Board of Trustees. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Ickes, to approve the Recommendation from Al Powers of P&E Engineering for Pay App No. 9 for the 2023-2024 Overhead to Underground Conversion Project in the amount of \$49,245.38. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Barnett, to approve the Highway 59 Service Extension Pay App No.2 and Final in the amount of \$3,059.55. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Ickes, seconded by Shelton, to approve getting bids for South Pole Building Improvements, 405 Chatburn Facility, Harlan, Iowa and Form of Contract, Instructions to Quoters, Plans and Quotation Form. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Ickes to Receive and File 2025-2026 Budget. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

Information Only Items - A. Overhead Door Final Payment of \$5,000.00
B. McClure Invoice in the amount of \$11,101.85
C. SPP Annual Membership Assessment \$6,000.00
D. NIPCO/WIMECA Services Presentation
E. Agreement with Burns Electric for Repair of Harlan 69kV Loop
Priority Reject Poles in the amount of \$63,787.00

CEO's Report was given.

Moved by Barnett, seconded by Shelton to enter closed session pursuant in accordance with Iowa Code section 21.5(1)(a), to "review or discuss records which are required or authorized by state or federal law to be kept confidential." Iowa Law authorizes certain city utility records to be kept confidential, including "Trade secrets which are recognized and protected as such by law." See Iowa Code section 22.7(3). In addition, Iowa Law provides that "Notwithstanding section 21.5, subsection 1, the governing body of a city utility ... may hold a closed session to discuss marketing and pricing strategies or proprietary information if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure." See Iowa Code section 388.9(1). A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously. Closed session was entered at 4:26 pm.

Moved by Shelton, seconded by Barnett, to exit closed session. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously. Closed session was exited at 4:51 pm.

Moved by Ickes, seconded by Shelton, to approve the proposal from Aureon for Contracted Services as Needed. A roll call vote was taken on the motion as follows: Ickes – Aye; Barnett – Aye, Erickson – Aye, and Shelton – Aye. Motion carried unanimously.

The meeting was adjourned.

HARLAN MUNICIPAL UTILITIES

February 27, 2025

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*term 2028*)

VICE-CHAIRPERSON, James Shelton (*term 2027*)

TRUSTEE, Jenny Barnett (*fill-term 2025*)

VACANT – RESIGNED 01-23-2025

TRUSTEE, Michael Maass (*term 2029*)

TRUSTEE, Allan Ickes (*Term 2030*)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, March 13, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary to approve Minutes of the February 27, 2025, Board Meeting; Abstract of Claims No. 1279 in the amount of \$959,077.80; and Upcoming Board Meetings as follows:

*Board Meeting March 27, 2025 – Regular Board Meeting

*Board Meeting April 10, 2025 – Electronic Board Meeting

The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Erickson – Aye; Shelton – Aye; Barnett – Aye; and Ickes – Aye. Motion carried unanimously. Absent: Lucke.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*first term 2028*)

VICE-CHAIRPERSON, James Shelton (*first term 2027*)

TRUSTEE, Allan Ickes (*first term 2030*)

Trustee, Jenny Barnett, (*fill-in term 2025*)

TRUSTEE, Kevin Lucke (*fill-in term 2029*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, March 27, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Board Present: Michelle Erickson, Jenny Barnett, Jim Shelton and Kevin Lucke.

Absent: Allan Ickes.

Staff Present: Joseph Rueschenberg, Jennifer Kelly, Donald Cote, Colburn Warner and Brian Krehbiel. Brian Dotzler entered at 4:45 pm.

Legal Counsel: None.

Public/Guests: Todd Valline, Garvis Mgonja and Mike Anliker.

Chairperson, Erickson called the meeting to order at approximately 4:00 p.m. in the HMU Boardroom. Moved by Shelton, seconded by Barnett, to approve the agenda.

Moved by Barnett, seconded by Shelton, to approve the consent agenda which included:

- A. Minutes of March 13, 2025, Electronic Board Meeting;
- B. Abstract of Claims No. 1280 in the amount of \$1,315,484.71;
- C. Upcoming Board Meetings
April 10, 2025 – Electronic Board Meeting;
April 25, 2025 – Regular Board Meeting;
- D. Treasurer's Report for February
- E. Sewer & Landfill Report February (April meeting)
- F. Free Services for the City of Harlan FY 2024-2025
Christmas Lights - \$6,683.37 (no change)
Other Free Services - \$5,520.18
Street Lights - \$16,626.89

A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, and Shelton – Aye. Lucke abstained due to not being on banking paperwork yet. Motion carried unanimously.

Moved by Shelton, seconded by Barnett to Receive and File Minutes of the March 4, 2025, City Council meeting appointing Kevin Lucke to the HMU Board of Trustees. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Shelton to approve the Banking Resolutions and with the correction of numbering to the current year.

- A. Resolution No. 43-2025 – Machine Signed Signatures
- B. Resolution No. 44-2054 – Corporate Authorization
- C. Resolution No. 45 -2025 – Wire Transfer Authorization
- D. General Policy #50 & Addendum – Bank Signature Authorization

A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

6. Moved by Shelton, seconded by Barnett, to approve Committee Assignments as follows:

| | Kevin Lucke | Allen Ickes | Jenny Barnett | Jim Shelton | Michelle Erickson |
|---|-------------|-------------|---------------|-------------|-------------------|
| Electric, Gas, Water | X | X | | ALT | |
| Telecommunications / Customer Service/Marketing | ALT | | X | | X |
| Administration/Ins/A d Hoc | | ALT | | X | X |
| Budget/Financial | | | X | X | ALT |

A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Lucke to approve Recommendation from Al Powers of P&E Engineering for Pay App No. 10 for the 2023-2024 Overhead to Underground Conversion Project in the amount of \$21,706.82. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Barnett, to pay the IAMU dues in the amount of \$15,571.00 and letter. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Shelton, to Receive and File the 2024-2025 Budget Amendment. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Lucke, to post for Position of Groundskeeper instead of Independent Contractor. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Lucke, to Receive and File the March 14, 2025 Insurance Committee Meeting Minutes. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Lucke to Review recommendation to renew Property/Casualty & Workers Compensation Insurance with EMC. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Shelton, to approve SPP Attachment X (Credit Policy) of the Open Access Transmission Tariff and authorize Joseph P. Rueschenberg to sign Appendix A Credit Application Form and Appendix E Annual Minimum Market Participation Criteria – Risk Management Certification Form. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Lucke, to Approve Eric Rose being elected to serve on the IAMU Gas Safety Committee through 2027. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Barnett, to approve Resolution 27-2025 to Modify the Electric Rates for Harlan Municipal Utilities. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Lucke, seconded by Barnett, to accept the Proposal from Van Wert to replace current Itron system in the amount of \$32,213.00 plus annual maintenance costs (\$194.36) and annual subscription fee (\$9800.00). A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Lucke, to approve the Exo Group Invoice in the amount of \$17,805.50 17. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Lucke to approve Proposals for a Certified Welder on Deep Well submitted by Cahoy in the amount of \$350.00 per hour. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Barnett, seconded by Lucke, to approve the Proposals for Acidizing of 4 wells received by Cahoy. Proposals were given by Cahoy and Layne Christensen in the amounts of \$37,850.00 and \$56,464.00, respectively. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Lucke, to approve the Steel Roof Bids for South Pole Building at 405 Chatburn Avenue Facility received from Total Contracting. Two bids were received as follows: Leinen Construction and Total Contracting in the amount of \$ 26,034.81 and \$16,613.50. respectively. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Information Only – A. Fuel Bids going out and will be due in April

B. McClure Invoices in the amount of \$9,897.08 and \$6,826.25

CEO's Report

Moved by Barnett, seconded by Shelton to enter Closed Session –The Board may enter into closed session in accordance with Iowa Code section 21.5(1)(a), to “review or discuss records which are required or authorized by state or federal law to be kept confidential.” Iowa Law authorizes certain city utility records to be kept confidential, including “Trade secrets which are recognized and protected as such by law.” See Iowa Code section 22.7(3). In addition, Iowa Law provides that “Notwithstanding section 21.5, subsection 1, the governing body of a city utility ... may hold a closed session to discuss marketing and pricing strategies or proprietary information if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure.” See Iowa Code section 388.9(1). A roll

call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously. Closed session was entered at 4:50 pm.

Moved by Shelton, seconded by Lucke, to exit closed session at 5:05 pm. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

Moved by Shelton, seconded by Lucke to Approve Master Service Agreement. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Shelton – Aye and Lucke – Aye. Motion carried unanimously.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*term 2028*)

VICE-CHAIRPERSON, James Shelton (*term 2027*)

TRUSTEE, Allan Ickes, (first term 2030)

Jenny Barnett (*fill-term 2025*)

TRUSTEE, Kevin Lucke (fill-in term 2029)

The Harlan Municipal Utilities' Board of Trustees met in electronic session, April 10, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary to approve Minutes of the March 27, 2025, Board Meeting; Abstract of Claims No. 1281 in the amount of \$895,149.74; and Upcoming Board Meetings as follows:

*Board Meeting April 24, 2025 – Regular Board Meeting

*Board Meeting May 8, 2025 – Electronic Board Meeting

The board met in electronic session due to the nature of the agenda being only consent agenda items. An electronic roll call vote was taken on the motion as follows: Erickson – Aye; Shelton – Aye; Barnett – Aye; Ickes – Aye and Lucke - Aye. Motion carried unanimously. Absent: None.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*first term 2028*)

VICE-CHAIRPERSON, James Shelton (*first term 2027*)

TRUSTEE, Allan Ickes (*first term 2030*)

Trustee, Jenny Barnett, (*fill-in term 2025*)

TRUSTEE, Kevin Lucke (*fill-in term 2029*)

The Harlan Municipal Utilities' Board of Trustees met in regular session, April 24, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Board Present: Michelle Erickson, Jenny Barnett, Allan Ickes and Kevin Lucke.

Absent: Jim Shelton.

Staff Present: Joseph Rueschenberg, Donald Cote, Colburn Warner, Brian Krehbiel and Brian Dotzler.

Legal Counsel: None.

Public/Guests: Todd Valline and Garvis Mgonja.

Chairperson, Erickson called the meeting to order at approximately 4:00 p.m. in the HMU Boardroom.

Moved by Ickes, seconded by Barnett, to approve the consent agenda changing May meetings as listed:

- A. Minutes of April 10, 2025, Electronic Board Meeting;
- B. Abstract of Claims No. 1282 in the amount of \$973,283.14;
- C. Upcoming Board Meetings
 - May 8, 2025 – Electronic Board Meeting (*changed to in person meeting*);
 - May 22, 2025 – Regular Board Meeting (*changed to electronic meeting*);
- D. Treasurer's Report for March
- E. Sewer & Landfill Report February & March
- F. Free Services for the City of Harlan FY 2024-2025
 - Christmas Lights - \$6,683.37 (no change)
 - Other Free Services 10222 - \$5,606.27
 - Street Lights 10001 - \$29,076.97

A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

CEO Rueschenberg mentioned that approving the agenda was skipped.

Moved by Ickes, seconded by Barnett to approve the agenda.

Moved by Barnett, seconded by Ickes to re-approve the consent agenda with May meetings changed. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Ickes, to receive and file minutes of the April 18, 2025, Health/Dental/Vision Insurance Meeting. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Ickes, seconded by Lucke, to approve the renewals with health insurance as a 0% increase, dental 8% increase and vision insurance as presented (as 2.05% increase in the meeting minutes). A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Lucke to approve the recommendation from Al Powers of P&E Engineering for Pay App No. 11 for the 2023-2024 Overhead to Underground Conversion Project in the amount of \$25,357.04. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Lucke, seconded by Ickes, to accept fuel bid from Farm Service Coop. It was the only bid received with a \$.181 discount off the pump price. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Lucke, to approve the quote from Performance Grading for clearing and grubbing the Southwell Field in the amount of \$8,500.00. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Ickes, seconded by Lucke, to approve the purchase of a Replacement Hydromatic Sewage Pump in Water Plant in the amount of \$7,184.00 {non budgeted but funds are available}. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Lucke for the purchase of Insertion Valve Tool in the amount of \$88,930.44. Locking in price due to market conditions. The tool will pay for itself by using the tool to assist other communities in the same manner LeMars assisted HMU during the main break in November. {Budgeted FY 25-26}. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried.

Moved by Ickes, seconded by Lucke, to approve Resolution No. 40-2025 Rates for Cable TV/IPTV/Internet Services (Changes or Additions). A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Ickes, to approve the purchase of Calix GPON Card in the amount of \$5,000.00. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Lucke, seconded by Barnett, to approve the Cisco Router Support Contract in the amount of \$4,748.92. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Lucke, seconded by Ickes, to Approve Resolution No. 67-2025 Approving Telephone Service Rates (Changes and/or Additions). A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Ickes, seconded by Barnett to rescind Resolution No. 37-2021 due to the fact that HMU will not be offering International Calling any longer as a direct service. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Lucke, to approve the purchase of the sonic wall in the amount of \$4,807.03. A roll call vote was taken on the motion as follows: Barnett – Aye, Erickson – Aye, Ickes – Aye and Lucke - Aye. Motion carried unanimously.

Information Only - McClure Invoice in the amount of \$6,302.50.

Following the CEO's Report the meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*term 2028*)

VICE-CHAIRPERSON, James Shelton (*term 2027*)

TRUSTEE, Allan Ickes, (first term 2030)

Jenny Barnett (*fill-term 2025*)

TRUSTEE, Kevin Lucke (fill-in term 2029)

The Harlan Municipal Utilities’ Board of Trustees met in regular session, May 8, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Present were Trustees: Kevin Lucke, Jim Shelton, Al Ickes and Jenny Barnett.

Absent: Michelle Erickson.

Staff Present: Joe Rueschenberg, Jennifer Kelly, Brian Krehbiel.

Legal Counsel: None

Guests: None.

Public: Todd Valline and Garvis Mgonja.

Vice-Chairperson Shelton, called the meeting to order at 4:00 p.m. in the HMU Boardroom.

Moved by Ickes, seconded by Barnett, to approve the agenda.

Vie-Chairperson Shelton stated that this was the time and place for the Annual Public Hearing on the Transmission Formula Rates. Jennifer Kelly verified that there was no one on the conference call. Joe Rueschenberg then gave an update on the Harlan Municipal Utilities formula rate and ATRR 2024-2025 Comparison. He also stated that HMU has abided by all the FERC-approved protocols by updating its ATRR by May 1, posting its 2025 ATRR to the SPP Member Related Postings website and hosting their annual update meeting. This meeting is to review and provide interested parties an opportunity to ask questions.

Joe gave instructions on where to send any further questions if they come up.

Moved by Lucke, seconded by Barnett, to close the public hearing/annual update meeting. A roll call vote was taken on the motion as follows: Barnett – Aye; Ickes – Aye; Lucke – Aye and Shelton - Aye. Motion carried.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*term 2028*)

VICE-CHAIRPERSON, James Shelton (*term 2027*)

TRUSTEE, Allan Ickes, (first term 2030)

Jenny Barnett (*fill-term 2025*)

TRUSTEE, Kevin Lucke (fill-in term 2029)

The Harlan Municipal Utilities' Board of Trustees met in regular session, May 8, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Board Present: Kevin Lucke, Jim Shelton, Al Ickes, and Jenny Barnett.

Absent: Michelle Erickson entered at 4:21 pm.

Staff Present: Joseph Rueschenberg, Jennifer Kelly and Brian Krehbiel.

Legal Counsel: None.

Public/Guests: Todd Valline and Garvis Mgonja.

Vice-Chairperson, Shelton called the meeting to order immediately following the ATFR MEETING in the HMU Boardroom. Moved by Barnett, seconded by Lucke to approve the agenda.

Moved by Barnett, seconded by Ickes, to approve the consent agenda:

- A. Minutes of the April 24, 2025, Board Meeting;
- B. Abstract of Claims No. 1283 in the amount of \$635,436.46;
- C. Upcoming Board Meetings
 - May 22, 2025 – Regular Board Meeting
 - June 12, 2025 – Electronic Board Meeting

A roll call vote was taken on the motion as follows: Barnett – Aye, Ickes– Aye, Shelton– Aye and Lucke - Aye. Motion carried unanimously.

Moved by Ickes, seconded by Lucke, to approve the MidAmerican Market Services Agreement JOU Confirmation Letter for term of June 1, 2025, through May 31, 2026. A roll call vote was taken on the motion as follows: Barnett – Aye, Ickes– Aye, Shelton– Aye and Lucke - Aye. Motion carried unanimously.

Moved by Lucke, seconded by Barnett, to approve the Collective Bargaining Agreement – 3 Year Contract with 3% increase each year Effective July 1, 2025. A roll call vote was taken on the motion as follows: Barnett – Aye, Ickes– Aye, Shelton– Aye and Lucke - Aye. Motion carried unanimously.

Moved by Ickes, seconded by Lucke, to approve the Hydro Optimization and Automation Solutions (HOA) Cyber Protect/Software Maintenance Proposal. Total cost of \$14,721.75 for annual cost of program plus updates and Technical Support. A roll call vote was taken on the motion as follows: Barnett – Aye, Ickes– Aye, Shelton– Aye and Lucke - Aye. Motion carried unanimously.

Moved by Ickes, seconded by Lucke, to approve the HOA Cyber Protect/Software Maintenance Proposal Agreement. A roll call vote was taken on the motion as follows: Barnett – Aye, Ickes– Aye, Shelton– Aye and Lucke - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Ickes, to approve the Recommendation from Al Powers of P&E Engineering for Pay App No. 12 for the 2023-2024 Overhead to Underground Conversion Project in the amount of \$55,121.01. A roll call vote was taken on the motion as follows: Barnett – Aye, Ickes– Aye, Shelton– Aye and Lucke - Aye. Motion carried unanimously.

Information only. None.

Following the CEO's Report the meeting was adjourned.

These minutes areas recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*term 2028*)

VICE-CHAIRPERSON, James Shelton (*term 2027*)

TRUSTEE, Allan Ickes, (first term 2030)

Jenny Barnett (*fill-term 2025*)

TRUSTEE, Kevin Lucke (fill-in term 2029)

The Harlan Municipal Utilities' Board of Trustees met in regular session, May 22, 2025, pursuant to the rules and regulations as set forth in the office of the Secretary. The zoom option was available as a convenience for those unable to attend in person. All attendance is on-site unless noted (*Present via Zoom).

Board Present:, Michelle Erickson, Jim Shelton and Jenny Barnett.

Absent: Kevin Lucke and Al Ickes.

Staff Present: *Joseph Rueschenberg, Jennifer Kelly and Donald Cote.

Legal Counsel: None.

Public/Guests: *Garvis Mgonja.

Chairperson, Erickson called the meeting to order in the HMU Boardroom. Moved by Barnett, seconded by Shelton to approve the agenda.

Moved by Shelton, seconded by Barnett, to approve the consent agenda:

- A. Minutes of the May 8, 2025, Board Meeting;
- B. Abstract of Claims No. 1284 in the amount of \$786,354.45;
- C. Upcoming Board Meetings
 - June 12, 2025 – Electronic Board Meeting
 - June 26, 2025 – Regular Board Meeting

A roll call vote was taken on the motion as follows: Barnett – Aye, Shelton– Aye and Erickson - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Shelton, to approve CEO's Employment Contract for a 3 year period ending May 31, 2028, with an approximate increase of 3% each year upon a positive performance appraisal. A roll call vote was taken on the motion as follows: Barnett – Aye, Shelton– Aye and Erickson - Aye. Motion carried unanimously.

Moved by Shelton, seconded by Barnett, to approve the recommendation from Al Powers of P&E Engineering for Change Order No. 4 for the 2023-2024 Overhead to Underground Conversion Project in the amount of \$41,794.04. A roll call vote was taken on the motion as follows: Barnett – Aye, Shelton– Aye and Erickson - Aye. Motion carried unanimously.

Moved by Barnett, seconded by Shelton, to approve the 2nd installment payment to Leinen Construction in the amount of \$67,468.46 for the light plant roof replacement. A roll call vote was taken on the motion as follows: Barnett – Aye, Shelton– Aye and Erickson - Aye. Motion carried unanimously.

Information only. None.

The meeting was adjourned.

These minutes are as recorded by the Secretary and are subject to approval at the next meeting of the Board of Trustees.

CHAIRPERSON, Michelle Erickson (*term 2028*)

VICE-CHAIRPERSON, James Shelton (*term 2027*)

TRUSTEE, Allan Ickes, (first term 2030)

Jenny Barnett (*fill-term 2025*)

TRUSTEE, Kevin Lucke (fill-in term 2029)