

# How to sign up for online payment for your HMU telecom account.

Go to [www.harlannet.com](http://www.harlannet.com)

Under Online Payment Options click the following:

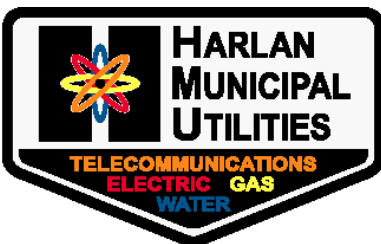


On this page, using the information on the right side of the screen, you will be able to create your own personal secure account for payment online. After you set up an account, you will use the left side of the screen to log in as a user. Click “Register Now” to set up your account.

Existing User	New User
User Name: <input type="text"/>	<b>Registration is free and easy!</b>
Password: <input type="text"/>	Registering gives you access to a lot of great online tools including payments and payment history among others.
<input type="button" value="Login"/>	<input type="button" value="Register Now"/>
<a href="#">Forgot Password</a>	

Harlan Municipal Utilities

Harlan’s Premier Provider of Internet, Cable TV and telephone service



2412 Southwest Ave.  
Harlan, Iowa 51537  
(712) 755-5182  
[Harlannet.com](http://Harlannet.com)

Here is where you will start to set up your account. Have your monthly telecom statement available as you will need your account number and other information on your statement in order to establish an account.

Type in all of the Account Numbers, including all five zeros, from your statement into the box marked Service Account. In this example, you would type in 0000012345.

In the field marked Security Code, enter the numbers 086 and then the last four digits of the telephone number listed on the Phone Number line. In this example, you would enter 0866789. Please call our office at 712-755-5182 if you need assistance.

The screenshot shows the registration page for Harlan Municipal Utilities. At the top left is the logo for Harlan Municipal Utilities, which includes services for Telecommunications, Electric, Gas, and Water. The page title is "Registration" and there is an "Exit" button. A yellow banner states: "All the fields are required for site registration. No punctuation allowed." Below this are two input fields: "Service Account" (with a note "(include leading zeros if present)") and "Security Code". A "Terms and Conditions" section has a checkbox for "I have read and agree to the Online Payment Center terms of use and privacy policy." At the bottom are "Back to Login" and "Continue" buttons. A dashed box contains account information: "THIS PORTION WITH YOUR PAYMENT \*\*\*", the Harlan Municipal Utilities logo, a checkbox for "FOR CHANGE OF ADDRESS: Please check here and complete form on reverse. Thank you.", and the following details: Account Number: 0000012345, Bill Date: September 28, 2015, Due Date: OCTOBER 20, 2015, and Phone Number: 7127556789. Below this is the "Remit To" information: HARLAN MUNICIPAL UTILITIES, PO BOX 71, HARLAN IA 51537-0002. Red arrows and circles highlight the "Service Account" field, the "Security Code" field, and the "Account Number" and "Phone Number" fields in the account information section.

The screenshot shows the "Payment Methods" page for Harlan Municipal Utilities. At the top left is the logo for Harlan Municipal Utilities. The page title is "Payment Methods". Below the logo is a navigation bar with buttons for "Account Summary", "Make a Payment", "Recurring Payments", "Payment Methods" (which is highlighted), "Security", and "Manage Accounts". Below the navigation bar are two buttons: "My Payment Methods" and "Add a Credit Card", and a button "Add a Bank Account". A blue banner at the bottom states: "No existing accounts. You have no payment accounts setup. Use the links above to setup an account." There is a close button (X) on the right side of the banner.

Whether you choose to do one-time payment only or a recurring payment, you *must* set up at least one payment account before you can make an online payment. Once you set up at least one payment option, you can change the option (choose CC for this month's payment instead of Checking Acct) without having to save the "alternate payment".

Payments can be set up five days in advance and cancelled up to the day before that payment was set to be made. You will receive a confirmation e-mail of payments made.

The payment process is through a third party provider. HMU does not have access to your account information, the account or any passwords you may use. HMU service representatives will not be able to help with account administration. You will need to retain copies of the information you use to set up your account if you need to change your account.