



AUTO-PAY AUTHORIZATION



I hereby request and authorize the Harlan Municipal Utilities to initiate charges to my account which is identified on the reverse. I also authorize the listed financial institution to make the requested payments in accordance with the Auto-Pay Plan. This authorization will remain in effect until the Harlan Municipal Utilities has received written notification from the authorized parties to terminate this payment arrangement and has had a reasonable opportunity to act on it. I agree that I am obligated to pay for utility services and insufficient fund charges in the event that a charge to my account is dishonored, for whatever reason, and the Harlan Municipal Utilities retains its normal collection rights.

I have read and understand the above authorization for Auto-Pay. _____
Customer Signature

(Turn over for account information)

Auto-Pay is a free and convenient payment service for busy people. Auto-Pay is available for your utility and/or telecommunications bills.

Here are some advantages:

No Need to Write a Check: Auto-Pay eliminates the need to write a check for your utility and/or telecommunications bill. Participating customers authorize their financial institution to automatically deduct the amount of their bill from their checking or savings account.

Eliminates Late Payment Penalties: Late payment penalties are a thing of the past, because Auto-Pay remembers for the customer. There is no worry about a payment being lost in the mail or note being sent during a vacation.

Saves Postage: Customers who now mail their bill payments will save the cost of 12 postage stamps each year. It is one less chore to handle and remember every month.

Payment on Due Date: The payment by the customer's financial institution will occur on or about the due date of the statement. This date is at least 20 days after the mailing of the utility bill.

Monthly Statement Approval: Auto-Pay customers will still receive a monthly statement for their review and approval.

Free Payment Service: There is no additional charge from the Harlan Municipal Utilities to Auto-Pay customers. Auto-Pay and the Budget Payment Plan are free payment services. (Contact HMU for more information on the Budget Payment Plan).

Easy Sign-up: Interested HMU customers can sign up for Auto-Pay by simply completing the authorization form, included on the back of this brochure. Then bring or mail the authorization form, with a deposit slip or voided check from your financial institution, to the Business Office of the Harlan Municipal Utilities, 2412 Southwest Ave; PO Box 71, Harlan, IA 51537-0071.



AUTO-PAY AUTHORIZATION

- UTILITIES
 TELECOMMUNICATIONS

Customer Name _____ HMU Account No. _____
 Address _____ City, State, Zip _____
 Financial Institution _____ ABA Routing No. _____
 Address _____ City, State, Zip _____
 Type of Account Checking (Attach a voided check from the account you wish to charge.)
 Savings Account No. _____
 Customer Signature _____ Date _____

CREDIT CARD AUTHORIZATION

- UTILITIES
 TELECOMMUNICATIONS

The following is the Credit Card information for my payment:

Card Member Name _____ (name exactly as it appears on credit card) HMU Account No. _____
 Address _____ City, State, Zip _____
 Credit Card Visa Mastercard Expiration Date _____
 Credit Card No. _____ VIN _____
 (Back of card last three numbers)
 Phone number (day) _____ Home Phone Number _____
 Driver's License ID No. _____ State _____ Expiration Date _____

Note: Your signature authorizes Harlan Municipal Utilities to process a charge to your credit card at any time that your balance is due for services rendered at the end of your normal billing period.

Customer Signature: _____ Date _____

FOR OFFICE USE ONLY:		
	UTILITY BILLING	TELECOM BILLING
Take off ACH		
Billing Updated		
Date		
Initials		